

School Principal - St. Mary Catholic School, Spokane, Washington

St. Mary Catholic School in the Diocese of Spokane is seeking an elementary school principal. St. Mary has a parish community of over 600 families and provides a quality Catholic education to over 283 students from preschool (age 3) through 8th grade. The school provides a strong academic, standards-based curriculum, fine arts program (including vocal and instrumental music, drama, and art), physical education, and STEM instruction. The school integrates technology into student learning and currently over 180 devices are in the hands of students. The Educare/PK program is Early Achiever rated and the K-8 program is fully accredited by the Western Catholic Educational Commission (WCEA).

A successful candidate must be a practicing Catholic, have a minimum of five years educational experience (prefer principal experience), hold a current Washington State principal certificate, or be in the process of obtaining one, and be willing to assume responsibility for the day-to-day operation and administration of the school.

The ideal candidate will possess strong skills in developing and maintaining community within the school and parish, proficient financial management skills, and effective organizational and communication skills. He/she will have experience in disaggregation of data to determine curricular decision, utilizing and managing educational technology, development of instructional strategies, school financial development/fundraising, school building maintenance, human resource management, and early childhood programs. The candidate will also need to be willing to collaborate with the pastor and support parish ministries. The salary is competitive and benefits include medical, dental and retirement. Application materials:

- Letter of interest
- [Diocesan Application](#) (this is a printable form, please complete and submit along with the other documents)
- Current resume
- Copy of Washington administrator license(s)
- Transcripts showing Master's degree and administrative license program - unofficial copies are acceptable; upon hire, official transcripts are required
- Two letters of recommendation

To Apply:

Please email the above documents to:

[Victoria Loveland](#), Director of Human Resources
(509) 358-7338

Position starts July 1, 2019; review of applications begins April 1, 2019