

Cataldo Catholic School: After School Care Program Assistant

Cataldo Catholic School is seeking a qualified person to help grow, develop, and implement programs for upper and lower elementary age students and as a childcare assistant in the existing licensed after school child care program –Cataldo Care. The hours will be Monday through Friday, 2:00pm-5:30pm during the school year on days that school is in session. Additional hours may be available as a substitute in the Cataldo preschool program and in the Cataldo Care summer program.

Minimum Position Requirements:

Supports the Cataldo Catholic School Mission and Philosophy as presented on the web page
High school diploma
Experience working with preschool and elementary school aged children
Enthusiastic and assertive in keeping students engaged and productive
Comfortable taking direction from program supervisor and director
Possesses strong communication skills with children, co-workers, and parents, a team player with good conflict resolution skills and professional demeanor.

Credentials Preferred but Not Required:

Possess or currently working towards Associate of Arts or Bachelor's Degree
Experience with school-aged and preschool aged children
Practicing Catholic.

Timeline: This position is open until filled. The need is immediate. The position is part-time and not eligible for benefits.

How to Apply: Please submit the following to Stephanie Gross, Cataldo Preschool/Cataldo Care Director, Cataldo Catholic School at sgross@cataldo.org

Letter of Interest

Résumé

References-including immediate supervisor(s) up to the past five years of employment and other references as desired.