



# *Pax Christi Church*

## *Direct Donation Plan*

**The Direct Donation Plan helps you in several ways:**

- It saves time and money – fewer checks to write, no stamps or envelopes to use
- It helps you meet your commitment in a convenient and timely manner, even when you are on vacation or out of town
- It is easy to sign-up, easy to change, easy to cancel

**Here is how the Direct Donation Plan works:**

- You authorize regularly scheduled donations to be made from your checking or savings account
- Donations are automatically deducted the 20<sup>th</sup> of the month, or the following business day if the 20<sup>th</sup> falls on the weekend or holiday
- The donation will appear on your bank statement
- You may change the amount or cancel at any time; just notify us
- The Direct Donation Plan is dependable, flexible, convenient, and easy
- To take advantage of this service, complete the attached authorization form and return it to us

For further information, please contact the Pax Christi Bookkeeper at 282-8542. **F.A.Q.** 



### **AUTHORIZATION FOR DIRECT DONATION**

I authorize **Pax Christi Church** and the financial institution listed below to initiate entries to my checking or savings account. This authority will remain in effect until I notify you in writing to cancel.

\_\_\_\_\_  
(Name of Financial Institution) (Branch)

\_\_\_\_\_  
(City) (State) (Zip Code)

\_\_\_\_\_  
(Signature) (Date)

\_\_\_\_\_  
(Name – please print) (Phone)

\_\_\_\_\_  
(Address – please print)

Account Number \_\_\_\_\_ Checking \_\_\_\_\_ Savings \_\_\_\_\_

Amount for monthly Direct Donation \$ \_\_\_\_\_ Month to Begin Direct Donation \_\_\_\_\_

Financial Institution Routing Number \_\_\_\_\_  
(found on bottom of check, left side)

**PLEASE ATTACH A VOIDED CHECK TO THIS FORM**

## **Frequently Asked Questions:**

**Q:** If I use Direct Donations for my weekly giving, how can I give to special collections?

**A:** If you wish to contribute to special collections, you can either use the pew envelopes or write a personal check. In either case your contribution will be credited to you.

**Q:** How do I change the amount of my donation once it begins?

**A:** Simply contact the parish bookkeeper to make any adjustment.

**Q:** At the end of the year will I still receive a contribution statement?

**A:** Yes, you will receive a contribution statement by the end of January.