

St. Joseph Church

11045 St. Joseph Blvd.
Mantua, OH 44255

P: (330) 274-2253, F: (330) 274-2254

E: parishoffice@stjosephmantua.com

W: stjosephmantua.com/ox-roast-fair

Direct / Cell phone Number, Contact Name & Valid Email Must Be Included For Contract Consideration

This agreement is between St. Joseph Church / Ox Roast Fair (aka: SJORF) and:

Vendor Name: _____ (aka: Second Party)

Address: _____

Type of Product: _____

Contact Name: _____

Phone & Email: _____

Website and/or Facebook Page: _____

Will you have your own tent? _____ Do you need a table _____ Do you need two chairs _____

Booth Size / Rate (*): 10' x 10': _____ (\$350.00) or 10' x 20': _____ (\$450.00)

**If contract and non-refundable full payment is received by March 1st
you may deduct \$50.00 and if received by April 5th then deduct \$25.00.**

SJORF will provide booth space according to the size chosen above, including:

- Rental rate covers open to close hours during the entire three (3) day event
- Frontage minimum of one (1) open side with canopy style cover
- One (1) 8' folding table and two (2) folding chairs
- Lighting and one (1) 110V power outlet (you must supply your own extension cord)
- Two (2) name tags which will allow free parking and access to the school building restrooms.

Note: (*) Rate for booths requiring special lighting, power and or use of vehicle(s) = \$550.00

No booths will be rented after June 28, 2019

RULES AND REGULATIONS:

- St. Joseph Church nor the Diocese of Youngstown is responsible or liable for loss or damage of any property of second party.
- Payment must be made payable to St. Joseph's Ox Roast Fair (Non-refundable)
- Second party is responsible for setting up, attending to and disassembling booth / display.
- Set-up hours are: Anytime between 10:00 AM and 4:00 PM on Friday, July 19th, 2019
- ALL SET UP VEHICLES of Second Party MUST be off the fairgrounds by 4:30 PM on Friday, July 19, 2019.
- ABSOLUTELY NO VEHICLES will be allowed on the fairgrounds after 4:30 PM on Friday, July 19, 2019.
- NO REFUNDS ISSUED REGARDLESS OF EMERGENCY, WEATHER CONDITIONS OR ANY OTHER UNFORSEEN CIRCUMSTANCES.

(IT IS STRONGLY DISCOURAGED FOR ANY SECOND PARTY PACK UP AND LEAVE BEFORE THE FAIR ENDS FOR THE DAY. IF THERE IS AN EMERGENCY, SJORF WILL UNDERSTAND AND ASSIST IN ACCESS TO BOOTH AREA. AGAIN HOWEVER, NO VEHICLES WILL BE ALLOWED TO ENTER THE FAIRGROUNDS DURING NORMAL FAIR HOURS OF OPERATION)

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1. The sale of raffle tickets of any type are NOT permitted by Second Party.
2. No alcohol is to be served, sold or distributed, in any form by any trade booth during set-up or operating hours of the St. Joseph Ox Roast Fair
3. An item list of what your booth is selling or advertising must be submitted with your contract and approved by SJORF Core Committee.
4. Exhibitors may NOT display, advertise, distribute, disseminate, broadcast, or wear any item, printed material, or clothing that is inappropriate, unfitting, or contrary to the teaching and values of the Catholic Church and / or community standards. Determination will be made by the SJORF Core Committee.
5. Any violation of these policies or any event, action, display, or person associated with your booth causing harm to patrons will result in forfeiture of rented space for the duration of the fair with no refund.
6. SJORF reserves the right to decide what items may be sold / displayed at your booth and can cancel the contract for activities or displays that are determined distasteful of contrary to the ultimate community and / or religious sensitivities of the parishioners of St Joseph Church. This determination is made by the SJORF Core Committee.
7. Only booths at the \$550.00 rate will be permitted to park vehicles on the grounds during fair hours. These vehicles are not permitted for operation / movement outside of the rented booth area.
8. Neither St. Joseph nor the Diocese of Youngstown is responsible or liable for loss or damage of property.

**RETAIN A COPY OF THIS DOCUMENT FOR YOUR RECORDS.
 EMAIL, FAX OR MAIL A COPY TO ST. JOSEPH COMPLETE WITH PAYMENT.
 BOOTH SPACE IS NOT GUARANTEED UNTIL SIGNED CONTRACT, ITEM LIST AND
 FULL PAYMENT IS RECEIVED AND APPROVED BY SJORF CORE COMMITTEE.**

SJORF Authorizing Signature: _____ **DATE:** _____

Second Party Signature: _____ **DATE:** _____

2019 ST. JOSEPH OX ROAST FAIR DATES & HOURS:

FRIDAY, JULY 19TH ~ 6:00-11:30 p.m.
SATURDAY, JULY 20TH ~ 1:00-11:30 p.m.
SUNDAY, JULY 21ST ~ 12N-10:00 p.m.