

Parish Council Minutes

October 15, 2018

Attending:

Megan Johnson, Chuck Comer, Tommy Johnson, Tony Hall, Don Dickson, Herb Noll, Michele Owens, Dcn. Dallas Kelley, Fr. Linh Nguyen, Ken Bohac, Katy Prather, Katie Rudolph, Larry Bramlage, Scott Carter

Guests Attending:

Michael Daukas, Marion Cook, Collette Mayer, John T. O'Donnell

Absent:

Katherine Coleman, Sam Newcomb, Julian Naldeo, Jean DeBoard, Eduardo Lopez, Carissa Yont

I. Opening Prayer

A. Led by Don Dickson

II. Call to order – Katie Rudolph

B. Approval of August minutes

1. Katie made motion
2. Don seconded motion
3. All approved

C. Sign Parish and School Thank You Notes

1. Colleen Reinhart - for volunteering
2. Mayer's - for volunteering
3. Dean Gogel - smoking meat for Parish Potluck
 - a) Rob Schaffer, Wayne Christopher, Joe Caldwell, and Tom Keith - other Knights of Columbus that also helped with food for Parish Potluck

D. Bingo Volunteers - Collette Mayer

1. Largest fundraiser for parish
2. Average clear is \$100,000 per year
3. Perception that Bingo is for school and subsidy for tuition
 - a) School is doing well enough that money can go to both school and church
4. Bigger profits at Bingo later
5. Need people to get trained on desk positions and come once a month to help out
 - a) Desperate need because Mayer's fill all the holes for 2-3 nights on a good month and 5-7 nights on a bad month
6. Front desk position stays all night because they pay out the bingo wins through the night but busy at beginning of the night which starts at 5:00-5:30pm and ends at ~11:00pm (10:30-11:30)
7. U pick desk runs 5:30 to 7:30/8:00pm
8. Queen of Hearts raffle - could be added on if we had enough volunteers
9. Back desk hardest, U-pick desk and Front desk is easiest
10. Contact Katie if interested in volunteering once per month

E. Stephens Ministry Presentation - Marion Cook & Mike Daukas

Note: Refer to Attachment 2 for FAQ about Stephen Series

1. Reaching out because Parish Council is connected with committees

2. Designed to support minister's role by training lay people
 3. We covenant with Stephens ministries headquarters out of Cincinnati
 - a) Not counselors or friends, somewhere in between
 - b) We pay \$1800 for support from the headquarters
 4. Outreach where a volunteer that works one on one with person going through a crisis or loss
 5. Reaching out to Parish Council because more people that know and understand can help direct people to Fr. Linh that may need help
 6. Designed for people who's basic coping skills are still intact but just need help to resolve a situation or would benefit from care and can cope on their own eventually
 7. For program to grow need to add more people as Stephens minister and Stephen's Leaders
 8. 50 hours training, 1st class committing yourself to growing spiritually as a Christian
 9. Also we don't just serve parishioners - can serve people outside of parish too
 10. Commit to 2-2.5 years of service
 11. Focus on caregiving relationship
 12. 15 Stephen's ministers trained so far, only 2 men
 13. They've spent 400 hours in one on one meetings
 14. Leaders spent 6 day conference training
 15. This is a huge commitment to serve
 16. Not spiritual directors either - those people are referred to the priest or a deacon
 17. Not all ministers are always engaged with care receivers at all times, currently 8 relationships and 2 that have successfully closed
 18. We should reach out to a person and talk to them about Stephen's ministry
- F. Role of Parish Council - Fr. Linh
1. Concept of Parish Council - consulting body for the pastor; ears/hands of mission of the church
 2. How do we point people to resolve a situation, what committee do we pull in
 3. Is a ministry sustainable, if someone is afraid to bring up to Fr. Linh
 4. Example: remove Bingo in 3 years, Tommy & Chuck looking into Festival and can it take the place of Bingo
 5. We are here to feel the pulse of the church and committees and how can we resolve things

III. New Business

- A. Transform Scott County – (ideas for need of 2 volunteers; one interviewer and one mentor) Also discuss donations for benevolent fund.
 1. Focus on those who need immediate support, poor, homeless
 - a) Not similar to Stephen Ministers
 2. Do we put an ad in the bulletin?
 - a) Fr. Linh – hold off on this and table it for about a year until he has a better feel for how things are going with Transform Scott County
- B. Re-activate Adopt a Tiger Program – Georgetown College Newman Center (Who should be responsible? Welcoming Committee was mentioned).
 1. No ministry at all right now, Fr. Linh is thinking of shutting it down because we don't have the man-power to support it

- a) We would need a campus ministry team but we don't have the money to pay for a campus minister
 - b) We do have the Newman Center Office that's on campus though
 - c) To be discussed further on the adopt-a-tiger program
 - d) Katie and her husband have volunteered to take the lead role of the Newman Center
- C. PC goals for the 2018-2019 year (1) Enhance fellowship, (2) Help improve financial income, and (3) Communicate PC efforts.
- 1. Next fellowship opportunity (after Parish Potluck)
 - a) Parish Council Picnic was about 50/50 english to Hispanic
 - (1) Limited attendance due to weather and timing
 - (2) Sent leftovers to Gathering Place and home with people that were in attendance
 - (3) Everyone had a good time
 - b) Hispanic Committee
 - (1) Day of the Dead on November 2nd at 6:30pm mass, then set up altar with decorations and gifts to the deceased
 - (2) Our Lady of Guadalupe: English pamphlet to follow along with play on December 12th; a novena is prayed from Dec. 4th to 11th. Service at La Minita 5:30am, bilingual mass at 6:30pm with party afterwards
 - (3) December 15th is Las Posadas at 6:30pm at Cardome
 - c) Influx of Hispanic in USA is very important to Catholic Church because white-American Catholic population is dying out and being replaced by Hispanic Catholic population
 - d) Bishop John is coming November 18th to celebrate mass at 8:30am, 10:30am, and 12:30pm
 - 2. Fall Festival potential for Fall 2019 – Chuck Comer
 - a) Report from Facilities and Financial Council
 - (1) Got numbers from 2013, 2014 from Finance Council and it's missing data because of gambling school liscence.
 - (2) If you were on a festival committee – email Chuck on how much time went into different things
 - (3) Chuck will keep pushing to get information on gambling numbers
 - (4) Need Grounds committee to tell us if Cardome can support hosting a festival
 - (5) Chuck sent follow-up email to Parish Council, refer to Attachment 3
 - 3. Bulletin Announcements (What is PC working on?) - Katie Rudolph
 - a) Should we start a Parish Council corner?
 - (1) What are we doing
 - (2) Invite people to different events
 - (3) Quarterly vs. monthly; How often should we post? - quarterly

IV. Committee Reports: Refer to Attachment 1 for Committee updates sent *via* email

- A. Cardome LLC: TBD (Father Linh PC Liaison)
 - 1. Got a grant from Cardome Alum
- B. Facilities: Fr. Linh/Dan Mardell (Tony Hall PC Liaison)
- C. Finance: Scott Carter (Tommy Johnson PC Liaison)

1. If you have questions regarding report which was included in bulletin (see Finance Council minutes in Attachment 1), please email Scott Carter, and they will be discussed at next month's meeting

D. Formation: Sam Newcomb (Julian Valdes PC Liaison)

E. Hispanic Committee: Eduardo Lopez (Katie Rudolph PC Liaison)

F. Stewardship: Michelle Owens (Larry Bramlage PC Liaison)

G. Steering Committee: Ken Bohac (Ken Bohac PC Liaison)

H. School Board: Carissa Yount (Jean DeBoard PC Liaison)

I. Worship: Dcn Dallas (Don Dickson PC Liaison)

J. Welcoming Committee: Herb Noll (Chuck Comer PC Liaison)

K. Youth Ministry: Katherine Coleman (Katy Prather PC Liaison)

V. Unfinished Business

VI. Closing Prayer

A. Led by Chuck Comer

Next Meeting Monday, November 19th at 6:30.

Attachment 1 - Committee Minutes via email

Facilities - no email

Finance - Scott Carter

Attached is annual finance statement of financial position for fiscal year 2018 that the finance committee worked on last month and delivered to the Parish this past weekend.

Regards,

Scott

Ss. Francis & John Catholic Church and School – Statement of Financial Position

For Fiscal Year 2018 which ended June 30th, the parish finance council is pleased to report that the church financial results were within our original budget projections.

We can take great pride that through our collective efforts, the church and school remains “Debt Free” with no outstanding loans due the diocese.

Offertory collections is the church’s primary source of revenue, improved \$36,238 over the previous year. Even with increased offertory revenue, the church had operational expenses exceed revenue by \$63,426.

Income from rental properties at Cardome and Double Saints Bossy Barn along with several individual donations were less than planned, which added to the operational expenses related to our acquisition of the Cardome property.

Since the acquisition of Cardome last year, we’ve since sold Double Saints Farm for \$610,000. After land settlement charges, \$572,642 was deposited into the Diocese deposit account and specifically set aside for purchasing the Cardome deed. With these proceeds, the church is halfway to that goal. A loss of \$206,081 as shown on the income statement is due to the loss in land value from when the farm was purchased in 2009 as to when sold in April 2017.

For the past two years, Ss. Francis and John has been paying all the expenses related to Cardome operations. This was a necessary step for Cardome to function independently. We are pleased to announce that as of July 1, 2018, Cardome is mostly paying their expenses independent of Ss. Francis and John Parish. The parish is providing a monthly stipend of \$5,800 which is significantly less than the average cost of \$11,000 per month the church was providing last year. We will continue to evaluate their needs with the goal of Cardome being financially independent by June 2019.

Regarding the parish school, the primary source of income is derived from tuition, fundraising, and Bingo. Saints Francis and John’s parish contributed 18% of offertory to the school which represents 8% of the school budget with the remainder of the school income derived from tuition, gaming and fundraising.

Bingo remains a major contributor to keeping tuition affordable to our parish families. The profit from bingo this past year was \$103,494.

The school ended the year with a small gain of \$54,290.

**Ss. Francis and John Income Statement
Fiscal Year 2018**

	Jul 01, 2017-Jun 30, 2018
Income	
Offertory	613,625
Restricted Donations	105,265
Capital Campaign	100,750
Diocesan Distributions	36,303
Outreach Operations	14,757
Fund Raising	11,033
Parish Programs	5,880
Grants	4,500
Donations & Gifts	3,270
Sale of Cemetery Lots	2,500
Nonassessable Parish Functions	1,185
Gain (Loss)	<u>(206,081)</u>
Total Income	728,698
 Expense	
Salaries, Retirement, Insurance	313,631
Subsidy from Parish to School	110,000
Rent-Property	99,888
Professional Services	88,535
Utilities	68,514
Assessments	67,977
Repairs & Maintenance-General	57,882
General Insurance	27,203
Programs	26,301
Direct Outreach Donations	17,876
Telephone/Internet/Cable	17,306
Program Supplies	14,922
Leases & Service Contracts	14,157
Mileage/Transportation Costs	13,851
Lexington Catholic High Student Subsidy	13,500
Books & Subscriptions	11,007
Printing	6,409
Advertising	4,418
Food Supplies	3,857
Hospitality	3,559
Computer Supplies & Software	3,314
Auto Insurance	2,405
Conference Fees	2,029
Other Expenses **	<u>9,711</u>
Total Expense	998,255
 Net Income	 (269,557)

** Total of Expenses for Categories under \$2,000

**Ss. Francis and John Balance Sheet
Fiscal Year 2018**

Assets	
Cash	42,371
Deposits Accounts at Diocese	695,262
Net Fixed Assets	1,039,899
Other Assets Rentals	<u>35,710</u>
Total Assets	1,777,532
 Liabilities and Net Assets	
Diocesan Loan	-
Assessment Accrual	67,977
Other liabilities	68,408
Total Liabilities	136,385
 Net Assets	 <u>1,641,148</u>
 Total Liabilities and Net Assets	 1,777,532

**St. John School Income Statement
Fiscal Year 2018**

	Jul 01, 2017-Jun 30, 2018
Income	
Tuition	564,970
Gaming Activities	279,626
School Programs and Fees	229,916
Fund Raising	134,886
Subsidy from Parish to School	110,000
Restricted Donations	34,052
School Registration Fees	17,100
Diocesan Distributions	10,931
Grants	500
Donations & Gifts	26
Total Income	<u>1,382,008</u>
Expense	
Salaries, Retirement, Insurance	721,609.05
GAMING ACTIVITIES	176,132
Fund Raising Expenses	144,970
Programs	50,623
Assessments	46,503
Scholarships	38,476
Utilities	22,333
Professional Services	21,476
Retirement-Lay and Religious	20,656
Textbooks	10,913
Program Supplies	9,513
Tuition Discount Granted	7,967
Repairs & Maintenance-General	7,514
Small Equipment	7,043
Advertising	6,120
Instruction Supplies	5,859
Leases & Service Contracts	4,921
Computer Supplies & Software	4,529
Bad Debt Expenses	4,219
Printing	3,000
Books & Subscriptions	2,370
Janitorial Supplies & Household	2,312
Other Expenses **	8,660
Total Expense	<u>1,327,718</u>
Net Income	54,290

**St. John School Balance Sheet
Fiscal Year 2018**

Assets	
Cash	160,946
Accounts Receivable	14,053
Other Current Assets	11,296
Fixed Assets	33,055
Total Assets	<u>219,351</u>
Liabilities and Equity	
Liabilities and Equity assessment*	-
Assessment Accrual	
Other liabilities	196,242
Total Liabilities	196,242
Net Assets	<u>23,108</u>
Total Liabilities and Net Assets	<u>219,351</u>

** Total of Expenses for Categories under \$2,000

Formation – Sam Newcomb

No formation meeting to report.

Hispanic - no email

Stewardship – Michelle Owens

Stewardship Committee Update on Planning for the Upcoming Stewardship of Treasure, Time and Talent

This is a synopsis of the planning from the September 27th Stewardship Meeting.

On October 13-14 the message from the pulpit will be handled by Deacon Tim from the Finance Committee. We should not need to do anything. The commitment cards, brochure, an explanatory letter and a self-addressed envelope for returning the card will be mailed on October 15, 2018.

Herb Noll will be delivering a message on the giving history of Sts. Francis and John at all Masses on October 20-21. Thanks Herb! So the responsibility of the person listed for these masses is primarily to help the Greeters collect the Commitment Cards for delivery to the office with the collection money. Both are placed in the safe after masses. Any other committee members present at mass can help the greeters pass out cards to those who need them. There will be extra cards in the back of the church. You may have to tell the greeters what is going on. The letter that goes out on the 15th asks the people to bring their personalized cards to deposit in the offertory or mail them back. Initially we were planning on having a separate collection of the cards before the offertory, but we need to abandon that plan and just have people put them in the collection basket if they brought them to church. Since the mailing that contains the cards also has the self-addressed return envelope to be used to return the cards to the parish, many people will have already mailed their cards, so Herb will just ask people to put the cards in the collection or hand them to a greeter as they leave when he finishes the presentation, and tell them if they need a card we have more cards to pass out.

October 20, 4:30:	Herb Noll
October 21, 8:30:	Larry Bramlage
October 21, 10:30:	Marilyn Bramlage
October 21, 5:30:	Anne Dadds

On November 3-4 we need a member of the committee to do three things from the pulpit after the homily, introduce the Stewardship of Time and Talent process, introduce the parishioner who will be giving the testimonials and after the testimonial introduce the Stewardship booklet which will be in the pews, asking them to take them home and study them. You will be receiving an outline of the script that needs to be covered so you can deliver it in your own words. We also need members of the committee present at the masses to help put the brochures in the pews and help the Greeters hand them out as people leave the mass. (We got volunteers at the meeting but had to assign a couple masses to people who were not at the meeting. If you have a big problem with giving the message let Larry and Michele know.) We have a meeting October 25, to polish this process and determine who the added helpers will be at each mass.

November 3, 4:30:	Marilyn Bramlage
	<u>Assisting:</u> Michele Owens

November 4, 8:30:	Larry Bramlage
	<u>Assisting:</u> Herb Noll, Betsy Noll

November 4, 10:30: Steve Reed
Assisting:

November 4, 5:30: Andrew Willett will deliver the testimonial and manage the booklet distribution
Assisting:

On November 10-11 we need a committee member to manage the Sign-up process after the homily at each mass. There will be a script that you can read or present in your own words. You will introduce the sign-up sheets that will be in the pews with pencils. Ask people to mark their sheets and then bring them to the front of the church. We'll ask Hannah to play some music while the people are marking their sheets. We will deliver these sheets to the front of the church and place them in the Stewardship Baskets individually as part of the process, before the offertory, not place them in the offertory baskets. The baskets will be left at the altar during mass. Then after each mass the committee member who is listed, and any other committee members who are present will collect the sign-up sheets. We will put them in the sacristy and James who is collating them again for us, will pick them up after he finishes the 10:30 mass. (Thanks James) Andrew will have to make connection with James for the 5:30 Sunday mass. Again, we assigned some masses where we could not come up with a volunteer at the last meeting. We will also need additional committee members at each mass to help put sheets in the pews before mass, hand out sheets as needed and collect sheets after mass. We will polish the schedule at the next meeting on October 25th at 7:00.

November 10, 4:30: Marilyn Bramlage
Assisting: Michele Owens

November 11, 8:30: Larry Bramlage
Assisting:

November 11, 10:30: James Drummond
Assisting:

November 11, 5:30: Andrew Willett
Assisting:

NOTE: *The October 15th materials have been printed, assembled and are ready to go out.
The Stewardship booklet is at the printer.*

Steering - no email

School Board - Carissa Yount

10-11-18

St. John School Board Committee Report

Business: Mr. Mardell sent letter to people receiving tuition assistance asking them to consider helping with Bingo. Not a great reply but majority of people receiving assistance are already doing Bingo. Collette Mayer intends to go to next Parish Council meeting to give pitch for need of desk workers.

Summer Camp- Mr. Mardell sent out a draft of survey to be sent to parents regarding interest in summer camp.

STEM- Teachers have given Kim Jansen a wish list of items they would like to have in their classroom. St. John received money from a Title IV grant.

Discipline Policy- A hand out was passed from Mr. Mardell going over discipline policy. Mr. Mardell emphasized for parents to come to him when children come home discussing events in classroom before misinformation gets spread.

Submitted by: Carissa Yount

Worship - Dcn. Dallas Kelley

Worship Committee Agenda
Oct. 1st 2018
6:30pm

Opening prayer:

ALL: We stand before you Holy Spirit, conscious of our sinfulness, but aware that we gather in your name. Come to us, remain with us, and enlighten our hearts. Give us light and strength to know your will, to make it our own, and to live it in our lives.....Amen

New business

Lectors: Retrain on when to come up for reading and what to say and not say

Music: Try to recruit more lectors and singers and train them on the importance of music in the liturgy

Spanish community: no report

All ministries- send out email to remind ministers to show up if scheduled. Every Mass the sacristan has to locate ministers at the last minute before Mass starts

Closing prayer:

Deacon blessing

Welcoming - Herb Noll

Please note the following update for the Welcoming Committee:

We have registered 38 new parishioners to our Parish during 2018. Through September 2018 we have distributed 36 pending or completed Welcome Packets to the new parishioners. Submitted by Herb Noll

Youth Ministry - Katherine Coleman

SSFJ Youth Life Report October 2018

- Youth Nights for middle school are off to a good start with a mix of youth from last year and new 6th graders, as well as several St. John school students
- Katy Prather and I met about forming the Youth Life Committee. The list from last year's Sign Up Sunday only had one adult, the rest are youth, so we hope to get more adults who have interest this year. We are also both in the process of talking to people we think might be interested in serving on this committee. Once the committee is formed we will designate one of the members to be the representative to the Parish Council because during the school year I am unable to attend meetings due to Youth Nights.
- We organized a hike for Saturday Sept. 28th in Frankfort and had a small turnout but an enjoyable afternoon.
- We are registered to attend Catholic Heart WorkCamp in Champaign, IL for the summer of 2019. Camper registration will begin soon.

- Confirmation classes will conclude Sunday November 4th, and the Confirmation mass will be celebrated on Friday November 9th at 6:30.
- High School Youth Nights will begin on Sunday November 11th

Attachment 2 – Stephen Ministry FAQ

Q&A Answers to the Most Frequently Asked Questions about the Stephen Series®

■ Why the name *Stephen*?

In Acts 6, Stephen was chosen to provide caring ministry to those in need. Since the time of the Apostles, caring ministry has been considered a hallmark of the Christian faith community.

■ What's the difference between the Stephen Series and Stephen Ministry?

The Stephen Series is the overall ministry system—including training, resources, structure, and ongoing support—used by congregations to equip and empower a team of laypeople to provide one-to-one Christian care to hurting people.

Stephen Ministry is the ministry that happens when a congregation implements the Stephen Series system.

■ What are Stephen Ministers?

Stephen Ministers are laypeople trained to provide one-to-one, Christ-centered care. They have a compassionate heart for those who are hurting, and they're equipped with caring ministry skills by their congregation's Stephen Leaders. A Stephen Minister typically has one care receiver at a time and meets with that person once a week to listen, care, pray, encourage, and offer emotional and spiritual support.

■ In what types of situations do Stephen Ministers provide care?

Stephen Ministers provide care to individuals facing difficult times in life—grief, cancer, divorce, financial difficulties, hospitalization, chronic illness, job loss, disability, loneliness, a spiritual crisis, or other life struggles.

■ What are Stephen Leaders?

Stephen Leaders are the pastors, other church staff members, and lay leaders who are

equipped to direct Stephen Ministry in their congregation. Stephen Leaders have gifts and skills in areas such as leadership, teaching, and organizing people, along with a heart for caring ministry.

■ What is a Leader's Training Course?

A Leader's Training Course (LTC) is a one-week event where pastors, other church staff, and lay leaders are equipped to serve as Stephen Leaders. They learn the Stephen Series system so they can establish and lead Stephen Ministry in their congregations.

■ Does the LTC train people to become Stephen Ministers?

It doesn't—the LTC trains people to be Stephen Leaders, the ones who direct Stephen Ministry in the congregation. Stephen Leaders then train members of their congregation to serve as Stephen Ministers and provide care.

■ How does Stephen Ministry benefit pastors?

Stephen Ministry supports pastors by deepening, expanding, and extending the caregiving capacity of their congregations. A team of Stephen Ministers, together with a pastor, can provide ongoing care for more people than the pastor could provide alone. This also frees pastors to invest more time in other important ministry areas.

■ Do Stephen Ministers care for people outside their congregation?

Yes. Stephen Ministers often provide care for people in the broader community, enhancing and expanding a congregation's outreach in a powerful way.

Answers to the Most Frequently Asked Questions about the Stephen Series

■ Will people commit to training and serving as Stephen Ministers?

Yes—and more than 600,000 have done so since 1975. Laypeople are eager to use their God-given gifts in meaningful ministry to others.

■ How many congregations have Stephen Ministry?

More than 12,000 congregations have Stephen Ministry—representing over 170 denominations, all 50 states, all 10 Canadian provinces, and 29 other countries. Many of these congregations have had Stephen Ministry going for more than 30 years.

■ What is enrollment?

Enrollment begins a relationship between Stephen Ministries and a congregation. The congregation pays a one-time enrollment fee, with no annual dues or fees to remain enrolled, and receives many benefits, including:

- A step-by-step system for an effective lay caring ministry
- Access to high-quality training and resources
- Free ongoing consultation and support

■ What does the Stephen Ministry logo mean?

The Stephen Ministry logo represents a care receiver's journey from brokenness toward wholeness through the cross of Jesus. In this way, it illustrates "Christ caring for people through people," which is the Stephen Ministry motto.

■ Will Stephen Ministry work in my situation?

Stephen Ministry works well in congregations of all sizes, demographics, and styles, including—

- Congregations with fewer than 100 members and more than 10,000.
- Congregations in urban, suburban, and rural communities.
- Congregations that are mainline, evangelical, traditional, contemporary, missional, and non-denominational.
- Congregations founded in the 1700s and in the current decade.

Stephen Ministry works in so many different situations because two factors are constant for every congregation:

1. There are always many more people in need of care, both in the congregation and in the community, than a pastor alone can care for.
2. There are always gifted laypeople capable of providing high-quality Christian care—if they're trained and organized to do so.

■ What is the Stephen Ministries organization?

Stephen Ministries is a not-for-profit Christian education organization founded in 1975. Our staff of 40 carry out our mission to "equip God's people for the work of ministry" (Ephesians 4:12). Helping congregations get involved in the Stephen Series is a major way we accomplish this mission.



Attachment 3 – E-mail from Chuck Comer to PC Regarding Festival

Subject: 2019 Fall Picnic - Info gathering

Date: Tue, Oct 16, 8:14AM

From: Chuck Comer

To: Katie, Lawrence, Father, Katy, Jean, tamkhall@bellsouth.net, julianvaldesv@gmail.com, Tommy, Donald, Ken, Carissa, Scott, Sam, Dallas, Herbert, Katherine, Michele, Eduardo, Megan

All,

In last night's meeting, I discussed a few next steps for 2019 festival.

1. Find past festival chairs/leaders. Meet with them to understand process to repeat the good and avoid the mistakes.

- a. Larry - you mentioned your wife being a key contact.
- b. Father - I am sure you have a few others.

2. Clarify finances of past festivals (Scott Carter).

- a. Get the gambling numbers from the raffle, bingo, and gambling tents.
- b. Get numbers other than 2013 and 2014 festivals.

Scott - let us know if you need help with this item. Do we need to go ahead and pull in other Finance committee members now?

Thank you all for your time,
Chuck