

## **St. Joseph Catholic Church Parish Advisory Council (PAC)**

**Thursday February 15, 2018 7:00 p.m.**

**Present:** Fr. Tom, Mark Overberg, Steve Anderson, Cheryl Wilson, Mary Lou Bergeron, Tom Reilly, Elizabeth Vargas, Frank Bowen, Jeanne Nappier, Teresa Westhues

**Absent:** Greg Bengzon, Terry McNulty, Cindi Conroy

**Opening Prayer: Fr. Tom**

### **New discussion areas**

Professional development: Teresa Westhues, Parish Business Manager, reported on the increased Offertory resulting from the PAC's talks from the ambo in December. There has been a 3% increase in giving by both envelopes and Faith Direct. The parish set a record in February with 578 parishioners contributing \$15,000 per week by Faith Direct. Plus 497 families contributed about \$15,000 per week by envelopes. Another \$ 4,000 - \$ 5,000 of loose cash and checks is received each week. Teresa also explained that, as the Business Manager, she manages the parish payroll, budget, financial reports, tuition, vendor payments, and the money that ministries have in their sub accounts.

SJS Update: Fr. Tom briefly explained the decision to change the SJS leadership model to a more traditional one consisting of a principal and assistant principal starting in the fall.

### **Updates on previous agenda items**

Bishop's Lenten Appeal Talks by PAC: Mark Overberg talked about the BLA – we currently are at 39% of our BLA goal and we have not sent the "In Pew" envelopes to the Diocese yet -- a very good start. Fr. Tom thanked the PAC for talking to the parish about giving during the BLA.

PAC Membership: – Steve Anderson joined the PAC as the Parish Finance Committee representative and Elizabeth Vargas joined as a liaison from the Spanish community. Tisha Hilliard is leaving her position in the St. Joseph Parish Office and as the PAC's secretary. She will be replaced soon. Also, three members of the PAC – Frank Bowen, Mary Lou Bergeron & Cheryl Wilson -- will conclude their terms on the PAC this summer. The PAC will announce the openings and explain the nomination process in the bulletin starting in April.

Nominations will be accepted in June and new members will be announced in July to start their terms in September.

Young Adult Ministry – Father Tom tabled this initiative due to insufficient interest.

Communion under 2 species – The start of this initiative was delayed by the Bishop due to flu season. The plan is to test this at the 5:00 Mass on Saturdays in May and June. We will need 12 EMs at each 5:00 Saturday Mass during the test. If this works well, 2 species will be offered at other Masses.

Parking Lot Lighting – The Town of Herndon approved the plan for new parking lot lighting; construction should begin in April or May.

PAC members calling new parishioners-- Fr. Tom sends welcome cards to all new registered parishioners. PAC members will now follow this up by calling the new parishioners to welcome them and answer any questions they have.

Physical Security of the Grounds – Two ushers have been trained by the Diocese. Fairfax County will also send an expert to review the grounds and make recommendations for procedures and physical changes. The school's security plan is adequate.

PAC Emails – there were no emails received.

**Closing Prayer**