



Application
Works greater than \$100,000(before tax)
 Construction, Maintenance,
 Renovation &/or Repairs

This form must be completed and accompany your project submission with support documents for approval

Parish Information				
Parish Name				
Address				
City, Prov., PCode				
Parish E-mail				
Name of Pastor				
Pastor's E-mail				
Project Information				
Project Title				
Scope of Project				
Cost of Project (estimate before tax)		\$		
Project Financing ✓ Check all methods applicable*				
Accumulated Surplus		\$	Insurance /Other	\$
Loan Fund for Parishes		\$	Fundraising	\$
*Fundraising and/or Tax Exemption Request must be submitted on a separate form (see form CC18-F02)				
✓ Provided with this application				
Tender offer for services from three (3) architects/engineers, if this cost is \$15,000 or more				
TAC's recommendation for the project & selected bid				
Pastor's signature (at the bottom of this page)				
Regional Consultant's recommendation (Name):				
If applicable: Plans/Sketches				
If applicable: Loan Request (Form CC18-F07)				
If applicable: Fundraising and/or Diocesan Tax Exemption Request (Form CC18-F02)				
Additional information				
Name of the person who prepared this submission :				
Person's coordinates (e-mail, phone) :				

Pastor's signature

Date

This request must be submitted at last two weeks before the next scheduled meeting of the College of Consultors, either by e-mail « centre@archottawa.ca » or by mail to the Archdiocese of Ottawa's Director of Finance & Administration (DFA).