



# Application Exemption from diocesan tax and/or Fundraising

*When a parish raises funds to pay in part or completely for a purchase, a new construction or a major restoration/repair, it may be eligible for a diocesan tax exemption for the project in question. The exemption calculation is based on the total value of the approved project OR the total amount raised, whichever is less.*

**Before starting a fundraising/capital campaign, the parish must obtain authorisation from the Archbishop.**

**Parish:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Address:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Name of associated project** \_\_\_\_\_

**Amount of approved project , \$** \_\_\_\_\_ **(before tax)**

<b>✓ Check all that are applicable</b>			
<i>A tax exemption request must meet all the criteria listed below to be eligible.</i>			
<input type="checkbox"/>	Fundraising / Capital Campaign AND/OR	<input type="checkbox"/>	Diocesan Tax Exemption
<input type="checkbox"/>	Fundraising for a specific purpose		
<input type="checkbox"/>	Project approved by the Archbishop – Date (YYYY/MM/DD): _____		
<input type="checkbox"/>	Capital expenditure amortized over a minimum of 10 years		
<input type="checkbox"/>	Fundraising for a set period : (YYYY/MM/DD) Start:	End:	
<input type="checkbox"/>	Cost of the project is \$15,000 or more		
<input type="checkbox"/>	Donors will be solicited for funds & notified of the approved project, by:		
<input type="checkbox"/>	<input type="checkbox"/>	Special envelope; and/or	
<input type="checkbox"/>	<input type="checkbox"/>	Special collection; and/or	
<input type="checkbox"/>	<input type="checkbox"/>	Special campaign; and/or	
<input type="checkbox"/>	<input type="checkbox"/>	Pledges; and/or	
<input type="checkbox"/>	<input type="checkbox"/>	Other – please specify:	

## Restrictions

- No retroactive exemption will be granted
- No general exemption on parish revenues will be granted
- No exemption will be granted for projects under \$15,000
- No double exemption will be granted (exemption of income + credit for payment of capital on loan)
- No exemptions are granted on reserve funds or “maintenance and repair fund” type collections.

Pastor’s signature: \_\_\_\_\_

Consultor’s signature: \_\_\_\_\_

*Your request must be submitted either by e-mail "centre@archottawa.ca" or by mail to the Director of Finance and Administration at least two weeks before the next scheduled meeting of the College of Consultors.*