

Dear

I am writing this letter on behalf of St. Mary Magdalene Catholic School to request your consideration for a kind-hearted donation for our annual Spring Carnival on Saturday, April 27th. Bounce houses, train rides, a classic car show, face painting, carnival games, concessions and a silent auction are just a few of the many fun-filled activities scheduled with an expected 600+ participants (comprised of students, parents, families and friends of the community).

The St. May Magdalene Catholic Community Spring Carnival, first and foremost, is a celebration of community. Open to the general public, it is our hope that the event will help to bring families and friends in the neighboring communities together for some family friendly fun, friendship & fundraising. All proceeds from the event will go directly to St. Mary Magdalene Catholic School to help support the educational growth and development of our students namely by contributing to the school operating budget to keep tuition costs lower and more affordable, providing resources and advanced curriculum, upgrading facilities & providing financial aid/tuition assistance to those in need.

We would greatly appreciate any donation (monetary or in kind). Should you choose to make a donation your business will be recognized on our school website, Facebook & Instagram pages for (6) months. If we receive your donation by Friday, March 15th, your business name will also be advertised on our Spring Carnival t-shirt. Upon receipt of your donation, a 501©(3) form will be provided to you and/or your business.

May we count on your help? To schedule your donation for pick up, Please **call/text Lyn at 832.546.2954 or email your request to lynesarmien2@gmail.com** with **Subject ATTN: DONATION PICKUP REQUEST.**

If you choose to send in your donation, please mail your donation **to St. Mary Magdalene Catholic School Attn: Mr. Eddie Greene – Director of Development, 530 Ferguson Street, Humble, TX 77338-8018.**

Thank you for your kind consideration! We look forward to hearing from you.

Sincerely,

Eddie Greene
Director of Development

Lyn Espiritu-Sarmiento
Chairman, Donations-Spring Carnival

Donor Name: _____ Amount/Value of Donation: _____

Business/Name as you would like it to appear on Acknowledgements: _____
