

Agenda

Joint Meeting of the Finance Councils

7:00pm, March 14, 2019

at St. Mary Church Hall

- 7:00pm I. Prayer
- 7:03pm II. Approval of Agenda
- 7:05pm III. Review Budgeting and Goals for this evening.
- 7:10pm **IV. Joint Meeting of Councils**
1. Review of any shared salaries and expenses
Parish Secretary & House Keeper was determined at the last meeting.
 2. Any concerns:
 - A. Parish Mission March 18, 19, 20 HF,SM, SA At 7:00pm
 - B. Lenten activities (Gospel Challenge, Stations of the Cross, any fundraising activities...
 - C. Update information about communication between three parishes
 - D. Update Committee members details to Secretary (three parishes)
 3. Loyal Rectory expenses
 - A. Update from last Pastoral meeting (Fr Leo)
 - B. HF PCCW Donate pans and kitchen things needed
 4. If there is anything...
- VI. Future Meetings
(Clarification) There will be no Meeting March 21, 7:00pm @SM
- A. Joint Pastoral Council (Budget Round I) April 11th @7:00pm @ SM
 - B. Joint Finance Councils (Budget Round II) May 23rd, 7pm @ HF, (Fr Leo will be on his vacation)
- 7:30pm **VI. Break Out Session**
- (See individual agenda's below)

St. Anthony's Council

7:30pm

- I. Review Monthly Reports
 - A. Statement of Activities
 - B. Cash and Savings Report
 - C. Cash Flow Report
 - D. Little Angels Child Care Statement of Activities

- II. Further discussion of daycare expenses (Book Keeping)
 - A. The most wages will increase is \$.35. Carrie has actually increased everyone's by \$.35 on the budget. The employee would get \$.25 for doing their 25 hours of continuing education plus \$.10 for their anniversary date. A college employee got an increase in February. Does she get the \$.35 increase in June also? I didn't quite have this documented correctly from the last finance meeting.
 - B. Does daycare employees get a discount on their children attending Little Angels Daycare? Is this for all daycare employees whether full or part time?
 - C. Dodaycare families get a daycare fee decrease just because they help the daycare? Is this currently being offered?

- III. First Draft of Parish Budget for 2019-2020
 - A. Income Projections
 - B. Expenses?
 1. Teacher's pay - Already decided
 - a) Step increase - yes
 - b) Base pay increase - no
 2. Other Employee Salaries?
 - a) Janet Boh asked for a \$ 200 increase. Currently \$ 1000.00
 - b) Review Cindy Zvolena's wage - currently \$ 9.47

8:15pm

- IV. Break and return to large group

AGENDA

ST. MARY'S FINANCE COUNCIL

- 7:30pm
- I. Approval of January 31, 2019 Minutes of SM Finance Council ??
 - II. Monthly Reports
 - A. Statement of Operations
 - B. Cash & Savings Statement
 - III. Budget/Contract Process
 - A. Income Projections?
 - B. Expenses?
 - 1. Has Each Committee Submitted Budget?
 - 2. Review Submitted Budgets
 - 3. Teacher Contracts/Pay Scale
 - 4. Other Employee Salaries
 - 5. Utilities
 - C. Diocesan Annual Appeal
 - IV. Other
 - V. Next Meetings
 - A. Joint Pastoral Council (Budget Round I) April 11th @ 7:00pm @ SM
 - B. Diocesan Finance Meeting @ Three Bears Lodge (TBD)
 - C. Joint Finance Councils (Budget Round II) May 23rd @
- 8:15 pm
- V. Break and return to large group

Holy Family

- 7:30pm
- I. Review Monthly Reports (Lonna)
 - A. Statement of Activities
 - B. Cash and Savings Report
 - II. Budgeting Process
 - III. Additions to the agenda
- 8:15pm
- IV. Break and return to large group