



## PARENT/SCHOOL/STUDENT RESPONSIBILITY AND HANDBOOK VIEWING ACKNOWLEDGMENT

St. Anthony de Padua School is an educational unit that seeks to meet the spiritual, intellectual, physical, emotional, and social needs of its students. The Catholic School exists to work with parents in guiding their children to responsible Christian adulthood and the realization of the purpose for which God created each child.

St. Anthony de Padua School strives to provide a nurturing Christian environment which affords opportunities for success to our students by emphasizing regular religious instruction and experiences, mastery of basic academic skills, and growth of individual responsibility and Christian values. Through information and experiences which foster a knowledge of and appreciation for cultural diversity, students gain an understanding of themselves and others in the world around them.

To properly develop and nurture this basic philosophy, it is necessary that the parents, teachers, and students assume their portion of the responsibilities which are listed as follows.

### Parental Roles in Education Process

We invite you to fulfill your role as primary educator of your children by being a true **partner** with the school in your child's education. We will work in partnership with you by providing professional expertise, information on child development, and constructive communication regarding your child's academic and social needs and progress. Your support in this endeavor will result in more Christian, well-rounded, and better-educated students.

It is the parents' responsibility to provide the basic needs for their children, such as food, shelter, clothing, safety (physical and psychological), and love. Until the child has these, he/she will not be ready to learn.
Take your child to church on Sundays and Holy Days; pray with your family on a regular basis (i.e. mealtimes, bedtimes, etc.).
Encourage wholesome personal relationships between your child and others. Model good interpersonal relationships in your own family life.
Show interest in each of your children. Develop regular, meaningful communication early so you will be in touch when they need you most – during adolescence.
Set your standards high, but be honest and realistic about your child's potential.
Expect only what your child can give. Provide positive feedback to your child. Praise achievements or progress made first; then suggest areas for improvement.
Provide proper educational materials for your child both at home and at school.
Provide a quiet place and time for your child to do homework. Be available to offer support, guidance, and direction.
Insist on regular and punctual attendance at school. Instill within your child the importance of being present in school.
Be sure your child's school attire is appropriate and conforms to the school uniform code.
Hold the teacher's and school's rules in high regard. Your child will imitate your attitude.
Cooperate with the teacher and the school as you expect them to do with you. Welcome their suggestions and advice; they are trained professionals dedicated to your child's success.
Never criticize the teacher in front of your child. If you have a question or complaint, take it up with the school through proper channels: set up an appointment to discuss it with the teacher, then the principal, then the pastor. Investigate all facts before passing judgment. Always deal in constructive criticism: tell the school what your goal is rather than complaining about the past.

### Teacher Roles in Education Process

All teachers strive to provide a well-rounded education in order to prepare students for the future.

Teachers shall provide an educational atmosphere which will utilize encouragement and implement self-confidence in order to help students gain personal, spiritual, emotional, and social growth. Teachers will assist the child in the development of his potential through guidance, instruction, and good example.
Each teacher is dedicated to the teaching and formation of the Catholic/Christian youth. In order to achieve these goals, the teacher must keep abreast of current educational methods and Church teachings.
Classroom teachers are in the best position to help children learn discipline at school. Since the best discipline is preventive, teachers will provide strong leadership, good organization, and consistent enforcement of the rules. They will spend time at the beginning of the school year discussing rules and expectations with students.
Teachers will maintain active supervision at all times in classrooms and halls.
Teachers will attempt to resolve each discipline problem with the student involved, primarily through discussion, sanctions, or parent contact. They will contact parents and seek their support in dealing satisfactorily with persistent discipline problems.

### Student Roles in Education Process

Each child is an individual created by God, and is endowed with his/her own potentialities and talents which should always be used to the best of his/her ability.

Students will be expected to obey the rules of the classroom and school at all times. Infractions of these rules will result in consequences consistent with the infraction and the age of the student.
Students are expected to be respectful of themselves, teachers, monitors, and other students at all times. They are to use all school property in a careful and responsible manner.
Students should study diligently and maintain the best possible level of academic achievement. Complete homework and make-up work on time. Students are expected to complete their own work. Plagiarizing or cheating is against the Commandments and is unacceptable.
Students are to refrain from slanderous and obscene remarks in verbal and written communication.
Students are to dress in a manner consistent with the school's uniform code.
Students are to carefully maintain school facilities and books.
Student desks and lockers remain the property of the school and may be searched for any reason consistent with diocesan policy.

By signing below we acknowledge that we have viewed a copy of the 2017-18 Student/Parent Handbook, including the parent and student responsibilities listed above and have discussed the information with our child(ren). We understand that the handbook contains important information about the school, its administration, and about the educational and disciplinary policies and procedures that the school maintains in furtherance of its religious mission as part of the Diocese of Fort Wayne-South Bend.

We agree to follow all rules and guidelines imposed in the school by the school administration and/or the Diocese. If we have any questions about the content of the handbook, we understand that it is our obligation to ask questions for clarification. This acknowledgment is to be returned to the school after being signed and dated. However, the failure to read the handbook or to sign or return this acknowledgment shall not relieve us of the obligation to follow all rules and guides that the school and the Diocese establish or in any way impede or prevent the school administration from operating the school consistent with those rules and guidelines.

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Parent Signature

\_\_\_\_\_  
Date

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Printed Name