

**St. Augustine Cathedral School LAC  
LAC Meeting Minutes  
Tuesday May 8, 2018**

**Attendees:**

Guests: None  
Administration: Andra Zommers  
Board Members: Jeff Appeldoorn, Tony Van Es, Liz Peot, Tony Toweson, Chris Christian, Nikki Cekola, and Ellen Brown

Meeting called to order at 5:30; followed by prayer and Mission Statement:

St. Augustine School, in partnership with parents and the Catholic Church,  
welcomes and shapes young people as they grow in **faith, knowledge and stewardship**

**AGENDA:**

1. Approval of March Meeting Minutes
  - a. Minutes approved as submitted
2. Principal's Report
  - a. Orientation for incoming Kindergarten will be re-organized to be held during Preschool Track and Field Day
  - b. Leap Up Day will be re-organized to be Look Back Day to celebrate the accomplishments of the school year
  - c. Job fair at WMU was successful , many students left resume's and were interviewed
  - d. The school will help in finding hosts for donuts and coffee after Sunday Mass, requests will start with Parish families
  - e. Enrollment numbers for school year 2018/2019 were discussed
3. Legacy Celebration
  - a. LAC Golf Outing Hole Sponsorship is \$250 per hole, each LAC will sponsor a hole
  - b. Employer gift match was discussed and will be published for the golf outing
4. CSGK Advancement – LAC Signatures On Appeals Cards
  - a. Cards will be available for signing, the cards will encourage donations to the Appeal
5. Administration Review
  - a. Survey results were reviewed
  - b. Support renewal of Dr Zommers as Principal and Administrator for St Augustine Cathedral School, motion passed
6. Succession
  - a. Ellen Brown will remain as President of the LAC
  - b. Liz Peot and Nikki Cekola will step off LAC, they will be missed
  - c. Some parents are interested in joining LAC and will be contacted by Ellen
7. Parent Grade Level Pot Luck

- a. This will be a “night out” at parent’s houses and will be pot luck format
  - b. It is intended as a community building event for each grade
  - c. Pre-school Tony Van Es and Andrew Riker will be March 3
  - d. Kindergarten was held October 21 and was planned by Ellen Brown
  - e. 1<sup>st</sup> Grade will be planned by Liz Peot
  - f. 2<sup>nd</sup> Grade will be planned by Chris Christian and Andrew Riker
  - g. 3<sup>rd</sup> Grade will be planned by Jeff Appeldoorn
  - h. 4<sup>th</sup> Grade will be planned by Tony Toweson and Andrew Riker
  - i. 5<sup>th</sup> Grade need to be assigned
  - j. 6<sup>th</sup> Grade will be May 8 and is planned by Ellen Brown and Leonards
  - k. 7<sup>th</sup> Grade will be planned by Nikki Cekola
  - l. 8<sup>th</sup> Grade will be planned by Ellen Brown
8. Committee Assignments
- a. CSGK Committee: Ellen Brown – Capital Improvement Plan was approved, and Teacher Endowment was discussed
  - b. CSGK Advancement Committee: Andrew Riker – No report
  - c. CSGK Facilities Committee: Chris Christian – No report
  - d. CSGK Finance Committee: Ellen Brown – No report
  - e. CSGK Food Service committee: Laura Ynclan – No report
  - f. CSGK Recruitment and Retention Committee: Liz Peot - No report
  - g. CSGK Policy Review Committee: Jill Williams – No report
  - h. CSGK Strategic Planning Committee: Nikki Cekola – No report
  - i. CSGK RenWeb Committee: Jeff Appeldoorn – Technical Group is advancing new CSGK and school website. Must be complete by end of June
  - j. LAC School Improvement Team: Nikki and Laura Toweson – No report
  - k. LAC Legacy Committee: Chris Christian – No report
  - l. LAC Recruitment and Retention Committee: Liz Peot and Tony Van Es – No report
9. Miscellaneous:
- a. PTO Committee meeting attended by LAC members:
    - i. December 20: No meeting
    - ii. January 17: Andrew Riker
    - iii. February 21: Jeff Appeldoorn
    - iv. March 21: Nikki Cekola
    - v. April 18: Chris Christian
    - vi. May 16: Ellen Brown
  - b. Parent-Teacher conferences were discussed, opportunities for improvement were the topics
10. Next regular meeting
- a. June 12, 2018 4:30pm in an off-site location

Meeting adjourned at 6:48pm

