

St. Augustine Cathedral School LAC
LAC Meeting Minutes
Tuesday March 13, 2018

Attendees:

Guests: None
Administration: Andra Zommers
Board Members: Jeff Appeldoorn, Tony Toweson, Tony Van Es, Liz Peot, Andrew Riker, and Ellen Brown

Meeting called to order at 5:30; followed by prayer and Mission Statement:

St. Augustine School, in partnership with parents and the Catholic Church,
welcomes and shapes young people as they grow in **faith, knowledge and stewardship**

AGENDA:

1. Approval of February Meeting Minutes
 - a. Minutes approved as submitted

2. Principal's Report
 - a. St A is looking to share middle school exchange students to Guatemala through Faces and Our Culture
 - b. Teachers were sent Letters of Indication to try and get an understanding of the intention of teachers for the next school year
 - c. \$3000 was spent to sign up for website to locate potential future teachers also post open positions on Frontline
 - d. Atlas Electric sent a proposal for the lighting/electrical upgrade and will work to receive rebate from Consumers Energy, Atlas is an apparent low proposal at this time. Another bid is needed to meet school requirements. An additional contractor that can apply for the Consumers rebate will be contacted
 - e. The school is looking to update the Crisis Management Plan and educate the teachers on contemporary procedures. Compliance One is a prime provider
 - f. A concern was raised that a soup kitchen might be opened on or adjacent to the school campus. The soup kitchen, although helps people of need, might bring undesirable elements in contact with students
 - g. The school has committed to Protect Young Eyes and will allow one Virtue in Media program per quarter

3. Legacy Celebration
 - a. Approval was given to proceed with funding a review of the Crisis Management Plan
 - b. The committee approved proceeding with developing three projects that would in whole or partly be paid with Legacy funds. The projects are: lighting, review of the Crisis Management Plan, and Phase IIIB completion

4. Parent Grade Level Pot Luck
 - a. This will be a "night out" at parent's houses and will be pot luck format

- b. It is intended as a community building event for each grade
 - c. Pre-school Tony Van Es and Andrew Riker will be March 3
 - d. Kindergarten was held October 21 and was planned by Ellen Brown
 - e. 1st Grade will be planned by Liz Peot
 - f. 2nd Grade will be planned by Chris Christian and Andrew Riker
 - g. 3rd Grade will be planned by Jeff Appeldoorn
 - h. 4th Grade will be planned by Tony Toweson and Andrew Riker
 - i. 5th Grade need to be assigned
 - j. 6th Grade will be Mar/Apr 2018 and is planned by Ellen Brown
 - k. 7th Grade will be planned by Nikki
 - l. 8th Grade will be planned by Ellen Brown
5. Committee Assignments
- a. CSGK Committee: Ellen Brown – No report
 - b. CSGK Advancement Committee: Andrew Riker – No report
 - c. CSGK Facilities Committee: Chris Christian – No report
 - d. CSGK Finance Committee: Ellen Brown – Meeting Friday to develop teacher salary improvements
 - e. CSGK Food Service committee: Laura Ynclan – No report
 - f. CSGK Recruitment and Retention Committee: Liz Peot - No report
 - g. CSGK Policy Review Committee: Jill Williams – No report
 - h. CSGK Strategic Planning Committee: Nikki Cekola – No report
 - i. CSGK RenWeb Committee: Jeff Appeldoorn – The committee is looking at eCatholic to provide the new CSGK and school website, website must be online by end of June
 - j. LAC School Improvement Team: Nikki and Laura Toweson – No report
 - k. LAC Legacy Committee: Chris Christian – No report
 - l. LAC Recruitment and Retention Committee: Liz Peot and Tony Van Es – Met with Ambassadors to improve communications with parishes
6. Miscellaneous:
- a. PTO Committee meeting attended by LAC members:
 - i. December 20: No meeting
 - ii. January 17: Andrew Riker
 - iii. February 21: Jeff Appeldoorn
 - iv. March 21: Nikki Cekola
 - v. April 18: Chris Christian
 - vi. May : Ellen Brown
7. Next regular meeting
- a. April 10, 2018 5:30pm in the lounge

Meeting adjourned at 7:03pm

