



To Whom It May Concern:

The staff and students at Light of Christ Academy hope that you will take a few moments to read and consider a donation for our upcoming Annual Gala Dinner and Auction fundraiser. We greatly appreciate your consideration.

On May, 17 2019, we will be hosting our Annual Gala Dinner and Auction at the Gull Lake Country Club in Richland, MI. Our theme this year is "Unmasking Christ's Light – A Masquerade Gala". We anticipate approximately 250 guests at this function and the funds raised will help to support the operating expense of Light of Christ Academy, a school educating in the Montessori and Classical tradition with grades pre-school through 8th grade. In addition, we have a special mission to raise funds to send the teachers to a specialized conference on classical education over the summer. This is our largest fundraiser of the year and has been steadily growing. To make this event as exciting and fruitful as we hope we will need your help!

We ask for your consideration in supporting our event by donating gift certificates, merchandise or services that we can use in the silent or live auction. In exchange, you will receive some excellent community exposure and advertising. Your company logo will be listed on our auction website and will be displayed on our scoreboard throughout the night of the vent. In addition, we also will mention our donors on our social media page. This is a great way for us to show our appreciation to local businesses in the area.

We will gladly pick up your donation, or it can be mailed to the school address listed below. For your item to be included in the online auction catalog, we must receive it by Friday, May 3, 2019. Please fill out the attached Donation Form and return it to Christina at cbutkiewicz@hotmail.com, or you can drop it off with your donation at Light of Christ Academy, 12648 E. D Ave, Augusta, MI 49012. If you have any questions, please do not hesitate to contact us.

Your donation is tax deductible, the tax ID is included on the attached donation request form. Thank you in advance for considering our request and for supporting Light of Christ Academy.

Sincerely,

Christina Butkiewicz, Auction Chair