



CATHOLIC SCHOOLS *in the*
ARCHDIOCESE of NEW YORK
 Faith-Based. Future-Focused.

Parent Referral Incentive Program
 2019-20 School Year

As a means of promoting continued growth in enrollment at Regional Schools in the Archdiocese of New York, and to reward existing families for their efforts in helping to promote our schools, a Parent Referral Incentive Program will be offered for the 2019-2020 school year.

Parent Referral Incentive:

- The following credit will be applied to the referring Parent's 2019-20 Smart Tuition account and will appear on the family's February billing statement:
- A one-time tuition credit of \$250 for each new family registered in Grades K-8, for any referring Parent whose outreach and referral efforts result in a new family registering their child(ren) at any Regional School in the Archdiocese of New York in Grades K-8 for the 2019-20 school year and remaining in good standing with the school through February 1, 2020.

Program Conditions:

- The referring Parent **must**
 - Accompany the prospective family to the school for a meeting with the school principal, or his designee, and
 - Complete and sign this referral form at the time of the meeting with the principal to initiate the referral process. Referral forms received after the meeting will not be accepted.
- The prospective family must be NEW to the school in Grades K-8; returning families are not covered by the Parent Referral Program.
- The referral credit for the referring Parent will be applied to their tuition bill in time for the February billing statement provided that:
 - The new family's child has continued to be enrolled in the school through February 1, 2020, and
 - The referring family has remained current on their tuition payments.

Referring Family Info
Referring Family Name:
Name of Current Student(s):
Phone:
Email:

Prospect Family Info: GRADES K-8
New Family Name:
Name of New Student(s):
New Family Address:
New Family Email:

FOR OFFICE USE ONLY

Date Submitted	Date New Family Enrolled