

## **Kingston Catholic School Family Organization**

Minutes of a Regular Meeting

Thursday December 6, 2018

A regular meeting of the Kingston Catholic School Family Organization (KCSFO) was held on Thursday, December 6<sup>th</sup> at 6:30 pm. The meeting was held at the Wall Street campus, with Ms. Zimmer presiding.

In attendance: Melissa Zimmer (President), Stacey Schuon (Vice-President) Mike Creeden (Treasurer), Christine Creeden (Secretary), Marie Dilulio (Faculty representative) Laura Geskie (Faculty representative)  
\*Additional committee chairs and parents also in attendance

Excused: Jodi Vines (Vice Principal) Bridget Lasecki (past President)

**Call to Order:** Melissa Zimmer called the meeting to order at 6:30 pm.

**Minutes:** Previous minutes have been reviewed and considered old business, with the exception of:

- open board positions for next year
- additional/alternative fundraisers and events which will remain in the works.

### **Administration update:**

Mrs. Albert reported that there was an evacuation at the elementary school earlier that day due to sparks in the music room. All students were quickly evacuated to the church while the fire department assessed the situation. Students remained through the end of mass and returned to school. An electrician found and repaired a short that caused the sparks.

### **Treasurer's Report:**

Mike reported that the current balance in our account is \$33,193 and he will submit a payment in the amount of \$25,000 to the operating account to fulfill a portion of our \$57,000 fundraising obligation.

### **Old Business:**

- Pancake Breakfast:** The pancake breakfast was a great success with a profit of \$3615 (less expenses of approximately \$300 which have not yet been submitted). So many students and parents pitched in to help the event run smoothly, and it is worth noting that 7<sup>th</sup> grade Katie Sevilla did an outstanding job. Melissa will create a "server of the year" certificate to send home with her before break. We saw an increase in vendors this year as well, which attributed to the festive feel and full room. Melissa will follow up with the vendors to see how sales were. The pancake breakfast committee will send out thank you cards for the donations received.
- Deisings Pie sale:** A total of 71 pies were sold, with a profit of \$387. This was an easy fundraiser to put together and will be considered again next year.
- Christmas caroling:** A group of approximately 30 carolers met in Woodstock again this year for caroling around town. Though there was a great turn-out, the event was much earlier this year and interfered with the pancake breakfast set up which ran late. The location in town was also different this year. We are hoping for a better location and later start time for next year. The KCSFO received \$100 for participating.
- Five Guys:** Community night at Five Guys made a profit of \$427, and the check is being mailed to the Broadway campus. The Barnes and Noble book fair was also very well attended. Marie will have more information on totals.
- Scripts:** Many participated in the Christmas Scrip sale, with net proceeds of \$464. Scripts will run again in the Spring.

### **New Business/Upcoming Events:**

- Father- Daughter Dance:** Plans are underway for this January 12<sup>th</sup> event. Alyson Reidy will chair, with the help of Bridget Lasecki. Melissa will reach out to Regina Marcucci to see if she is willing to facilitate the planning. A "save the date" will go out before Christmas break, and the

RSVP form will be in the first weekly envelope of the New Year. A request will also go out for donations and volunteers to help set up. During this discussion there was a suggestion of having a family dance to include all parent figures and all children- possibly a "Spring Fling".

- b) Candy Cane Shoppe: This fundraiser/event is currently underway. The elementary students shopped on Wednesday and Thursday and the middle school students will shop Friday. Due to the brief evacuation there will be additional students shopping Friday and one or two volunteers are needed.
- f) Family Assembly, January: There will be another family assembly on the first Friday of January. A generic save the date will be sent out as the specific line up is still being decided upon.
- g) Coffee Hour, January: Coffee hour will be held in January but it has not been decided yet if it will be held for specific grades, by building, or just an open forum.
- h) Field Day: Due to scheduling conflicts there will not be a rain date for field day.
- i) Mother Son Event: Regina Marcucci has been in contact with Patel's Lanes to schedule a bowling event. She has had difficulties reaching the owner to get on their schedule but will continue to work on this.
- j) Catholic Schools week: The KCSFO will hold the penny challenge during Catholic Schools week. Melissa and Alyson will coordinate the ice cream social, and request ice cream from Stewarts.
- k) Golf Tournament: Tony Black is the chairperson for this event and is considering moving the location to Wiltwyck. This topic is tabled until a date and location are set.
- l) Dinners & Community outreach:
  - i) Chipotle: Stacey has set us up on January 28<sup>th</sup>, during Catholic Schools week, from 4-8pm. A coupon will be supplied ahead of time to present at the register and KCS will receive 50% of the sales, (as long we have a minimum of \$300 in sales).
  - ii) Crazy Bowlz: This restaurant would like to support us. Melissa will work to schedule a date in February or March.
  - iii) Advent projects: All grades are currently collecting different items (pajamas, baby items, etc)
  - iv) Peoples place: New games are being collected for Peoples Place.

### **New Ideas/Concerns:**

- a) As discussed at the last meeting, the nurse at the Wall St. campus is part time, leaving those students without a nurse for the first few hours of each day. Melissa will prepare a letter to be included in the weekly envelope, to make sure parents are aware of this lapse in coverage. Parents of children with medical needs should feel free to reach out to the KCSFO to help organize phone calls and letters to the City of Kingston school district.
- b) The possibility of a food truck fundraiser was mentioned- this needs to be discussed in more detail.
- c) Amazon Smile- Mike Creedon will see if there is an EIN number specific for Kingston Catholic School that can be used to register KCS with Amazon Smile, to receive a portion of sales. The ID we currently have is a regional number.
- d) Giving Tuesday- Christine Creedon mentioned that facebook will match donations made on giving Tuesday if we complete the appropriate paperwork.
- e) The idea of a super raffle was discussed again tonight, with the Grand Prize being \$5,000. Alyson Reidy will reach out to corporations looking for donations of second and third prizes. The board will consider rolling this fundraiser out over the winter.
- f) Pasta Dinner- Linda weeks suggested contacting Dibella's to see if they would be able to help us with a pasta dinner, possibly family style take-out.

### **Next Meeting:**

The next meeting is scheduled for Thursday January 10<sup>th</sup>, 2018 at 6:30pm, at the Wall Street Campus.

The meeting was adjourned at 7:45 pm.

Respectfully Submitted,  
The KCSFO

