

## **Job Description**

**Position:** Marianist Crusader Choir Director

**Role:** The Marianist Crusader Choir Director will aid the School Community of Archbishop Riordan High School to organize the “Marianist Crusader Choir” in with accordance to the policies of the Archdiocese of San Francisco. The Marianist Crusader Choir Director is responsible to and reports to the Campus Minister.

### **Major Tasks:**

1. To coordinate and collaborate with the ARHS Chaplain, Liturgy Coordinator and Campus Ministry Director, on when choral music is needed at Ministry events (i.e. Mass, retreats, staff events, seasonal events).
2. Ensuring choir rehearsals and locations are to be prepared for upcoming Campus Ministry events.
3. To ensure choir events are communicated to the the staff and faculty.
4. When outside campus choir events arise, ensure waiver forms, chaperones and transportation regulations are met.
5. Develop a music ministry culture in the liturgies offered through campus ministry.
6. Recruit and develop students in a music ministry program offered by the Campus Ministry Office.
7. Communicate and prepare lyrics to the Liturgy team to be projected at liturgies.
8. Recognize and affirm communal wisdom and the ethnic and cultural diversity of the choir community.
9. To encourage and recognize when ongoing training and spiritual needs of Choir members are needed.
10. To instill direction of the Marianist Crusader Choir program in Archbishop Riordan High School.