



French Teacher - Part-time, Long-Term Substitute

Notre Dame High School, Belmont (NDB) is an independent Catholic college preparatory school for young women dedicated to the educational mission of St. Julie Billiart and the Sisters of Notre Dame de Namur. NDB seeks a dynamic Part-time Long-Term Substitute French Teacher for the 2019-2020 academic year who will share the responsibility for the development of the students in academics and guidance as well as in spiritual, social, co-curricular, and extra curricular activities. This position will teach two courses. This a part time position and reports directly to the Associate Head of School for Academics.

Major Areas of Responsibility

- Conduct communications internally and externally with the highest level of Professional Ethics
- Display a high degree of instructional competence through evidence of:
 - High level knowledge of Subject Matter
 - Innovative and diverse Lesson Plans
 - Appropriate range of formal and informal Student Assessment
 - Effective Classroom Management
- Maintain high standard for professional growth, must contain a technology component
- Demonstrate the ability to work collaboratively with colleagues.
- Encourage academic honesty and integrity
- Support Admissions programs and events

Qualifications

- Bachelor of Arts or Science Degree in Subject Area
- California Single Subject Teaching Credential in French
- Experience teaching French level 1 and level 2
- Three years teaching experience with adolescents, High School Experience preferred
- Demonstrated ability to lead and inspire in a classroom setting
- Outstanding written, verbal, and presentation skills
- Strong organizational skills
- Passion for Catholic secondary women's education
- Experience with GAFE
- Experience teaching in Block Schedule, Preferred

Salary and Benefits

Salary scale reflects the guidelines set forth by the Notre Dame High School Board of Directors. Salary is based on education and years of experience. This position is not eligible for benefits.

Interested candidates should submit a letter of intent, resume, and three letters of recommendation through the EdJoin.org website:

<http://www.edjoin.org/Home/Jobs?countyID=0&districtID=3494>

1540 Ralston Avenue, Belmont, CA 94002
www.ndhsb.org