

The Diocese of San Jose
Associate Superintendent of Schools

The Diocese of San Jose proudly serves 28 Catholic elementary schools, 6 Catholic high schools, and over 15,500 students within Santa Clara County. We believe that Catholic schools transform the lives of children and their communities, and we are excited about the opportunity that the future holds.

The Diocese of San Jose is seeking a passionate, transformational leader for the role of Associate Superintendent. The Associate Superintendent reports to the Superintendent and is a member of the Department of Catholic Schools (DCS) leadership team that supports all those who carry out the mission and ministry of Catholic schools. The DCS team is committed to ensuring the future of Catholic education in the Diocese through a focus on:

- Communion – nurturing a personal relationship with Christ and an encounter with one another; cultivating a strong Catholic culture; calling us together into one community as we leverage strengths, build shared knowledge, and collaboratively seek opportunities to further the mission of Catholic education
- Formation – recognizing that forming our children requires a commitment to the ongoing formation of all those who serve within our ministry; fostering leadership at every level; pursuing intentional, engaging, responsive instruction that ensures that every child is able to thrive
- Stewardship – embracing our responsibility to ensure that vibrant Catholic schools positively impact present and future generations; addressing issues of equity and accessibility; engaging in critical reflection and transparent, responsible use of data to support ongoing growth

Preferred Qualifications:

- A practicing Catholic with a strong commitment to the values, mission, and teachings of the Catholic Church
- An accomplished leader with at least five (5) years of leadership experience in schools
- An eagerness to collaborate with colleagues
- The ability to build professional trust, partner with stakeholders, and lead collaboration within and among schools
- A commitment to continuous growth for oneself, others, and the ministry of Catholic education
- Demonstrated experience with designing and leading professional development and building the capacity of others
- Exceptional communication skills
- Adept at collecting, analyzing, and responding to multiple forms of data
- In-depth knowledge of school administration, curriculum, instruction, assessment, current educational issues, and private school law
- Advanced degree in the field of educational leadership or an equivalent discipline

For Consideration:

Please submit a cover letter and resume to jobs@dsj.org. In your cover letter, please include why you find yourself being called to this position in Catholic school leadership.