



EXIT INTERVIEW QUESTIONS

We appreciate your feedback in how we might improve our processes. Please spend a few minutes giving us your honest assessment of the following. Thank you for all you contributed to the Archdiocese programs in your role/s.

1. When/Why did you begin looking for a new job?

2. What ultimately led you to accept the new position?

3. Did you feel that you were equipped to do your job well?

- *Is there any way we could have helped you do your job better?*
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4. Were you given clear goals and objectives for your role?

5. Please describe your relationship with your manager.

- *Were you satisfied with the way you were managed?*
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6. How would you describe the culture of our organization?

7. What specifically did you like about working here?

8. What will you miss the most?

9. What did you dislike about your job?

10. What are your views about leadership within your program?

11. Were you satisfied with pay, benefits and other perks here?

Is there anything we could improve?

12. *What could have been done for you to remain employed here?*

13. *If you could change anything about your job or the entity, what would it be?*

14. Would you consider coming back to work here in the future?

In what area or function? What would need to change?

15. Would you recommend _____ as a good place to work to your friends/family?

Staff Member: _____ *Office:* _____

Date: _____

Supervisor / Site Administrator: _____

Date: _____