Cristo Rey Columbus High School
Professional Work Study Program
Director of Sales

Background
Cristo Rey Columbus High School (CRCHS) is a Catholic, co-ed, college-prep school that is part of the national Cristo Rey Network. The Cristo Rey Network educates 12,000 students in 35 high schools across the country. We serve a diverse group of students of all faiths who do not have the educational opportunity or financial means to attend another private, college-prep school. Our ultimate goal is that our students will graduate from college and become leaders in the public and private sector, service organizations, their own faith institutions, and the community at large, transforming the world for the good. Since the families of our students cannot afford to pay the full tuition required of a private, college-prep, Catholic high school, the students work in an innovative Professional Work Study Program (PWSP) and assign their earnings to the school in lieu of tuition. CRCHS students work one day a week during the school year in entry-level office jobs at over 120 organizations in the Columbus metropolitan area to cover about half the cost of their education.

Position Offered
CRCHS seeks an energetic professional who is passionate about the Cristo Rey mission to serve as the PWSP Director of Sales. This individual is responsible for finding and obtaining the work-study jobs where our student work. This requires developing relationships with employers throughout Columbus and persuading them to become partners in our program by having our students work in their offices. The Director will work closely with the PWSP Director of Operations, the Development Director, the President and The Board. This is a year round, full time salaried position. The Director of Sales will report directly to the President of Cristo Rey Columbus High School.

Required Qualifications
The ideal candidate will possess demonstrated experience in some or all of these areas:

- Bachelor’s degree
- Excellent sales skills
- Knowledge of the Columbus business community
- Experience in managing client relationships
- Excellent communication, organizational and interpersonal skills
- Capacity to work with various stakeholders
- Ability to multitask, problem solve, be proactive and work collaboratively
- Sensitive to diverse ethnic, racial, and religious backgrounds of the CRCHS community

Please email cover letter and resume to Joni Molnar at jmolnar@cristoreycolumbus.org