

SAFE ENVIRONMENT INSTRUCTIONS
(Formerly known as VIRTUS)

1/8/19

Dear Parish Ministry Volunteers,

Thank you for volunteering for a parish ministry at Holy Rosary Catholic Church. It is because you are sharing your time and talent that we are able to offer this important ministry to our parish family. In an effort to make Holy Rosary a place where everyone is concerned for the safety of all persons, everyone involved in parish ministries at Holy Rosary is required to participate in Archdiocesan safe environment training which includes a background check. Since 2003 the Archdiocese utilized the Virtus safe environment program to fulfill this requirement. As of January 4, 2019, the Virtus program will no longer be used in the Archdiocese of Galveston-Houston. The CMG Safe Haven program is the new safe environment program we are utilizing.

The CMG Safe Haven online training is replacing the VIRTUS training. The training consists of 3 vignette style training videos that is approximately 60 minutes and will include a criminal background check that must be completed.

These trainings are available in English and Spanish. We will no longer offer live trainings, **all Safe Environment trainings will only be available online.**

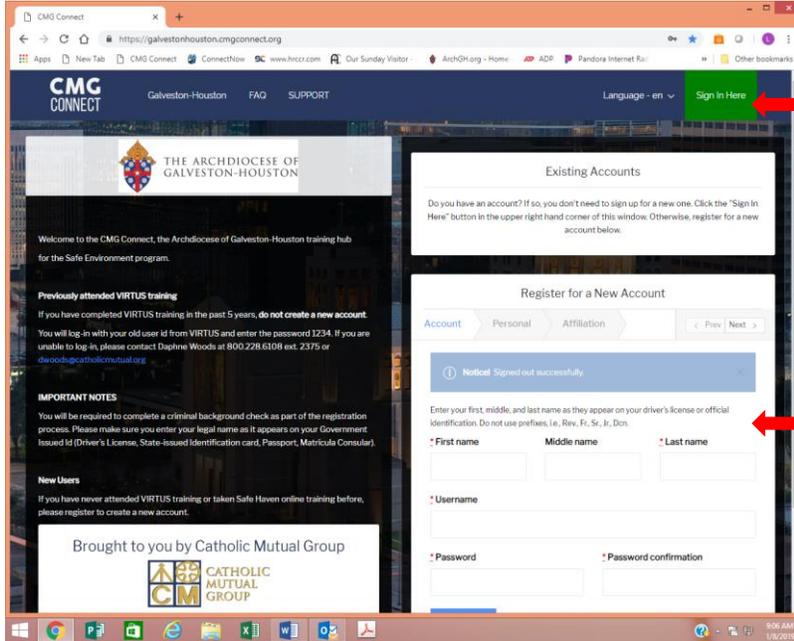
Safe environment training, including a background check, is required of all persons involved in parish ministries at Holy Rosary. The training is only available online, and you may take the training at any time from the comfort of your home on your personal computer, tablet, or smart phone. Once you take the CMG Safe Haven training, it will take about two weeks for your background check to go through before you can volunteer with your ministry. Your safe environment training is valid for 5 years.

If you have any questions accessing the CMG Safe Haven website, please call Leann Jerkins at Holy Rosary and I will do my best to assist you. If you need assistance with access to a computer, I can assist with that as well. Thank you again for volunteering in your ministry at Holy Rosary and sharing your time and talent.

Joyfully in Christ,
Leann Jerkins
Safe Environment Coordinator
281-342-3089 x.141
ljerkins@hrccr.com

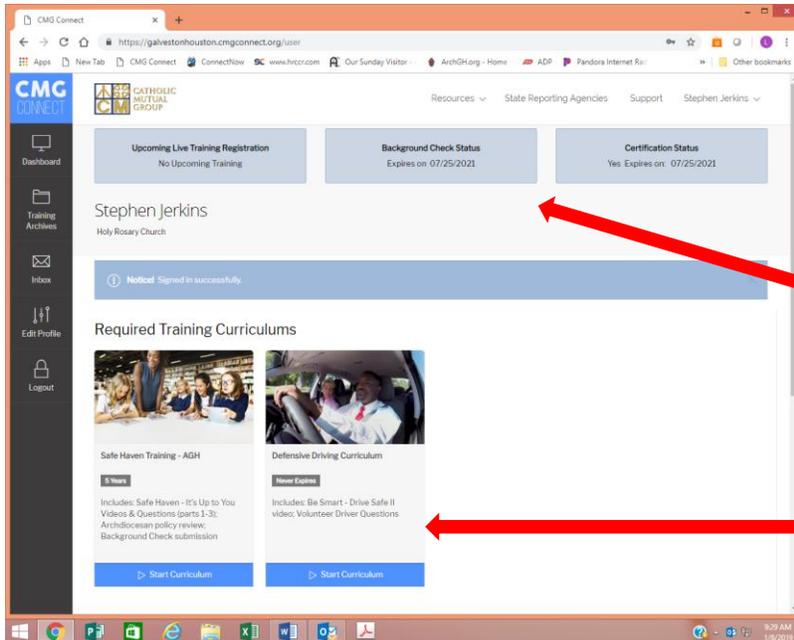
CMG Safe Haven directions

Website: <https://galvestonhouston.cmgconnect.org/>

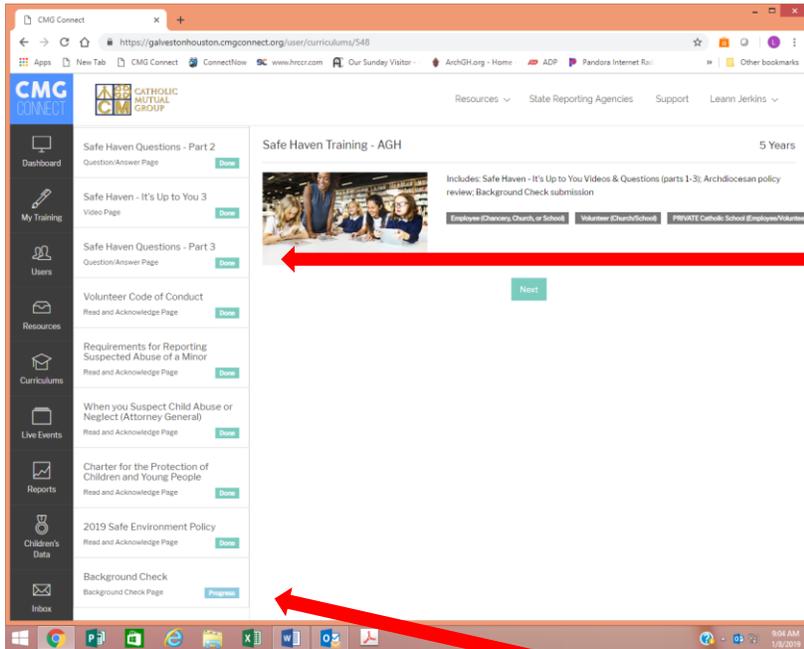


***If you previously took the Virtus training: use your OLD Virtus username and the password 1234 to log into the CMG Safe Haven website.

New users who have NEVER taken Virtus: Register for a new account.



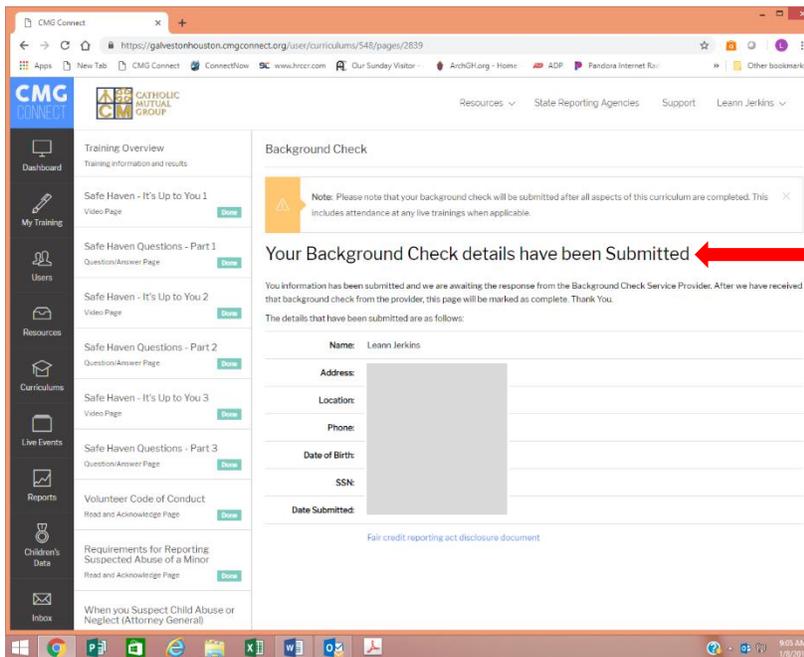
Your home screen or 'dashboard' will show:
Your expiration dates
Available trainings
Click "Start Curriculum" to begin a training



Once you start a curriculum, the dashboard will show you your progress through the CMG Safe Haven training.

There are three videos with a series of questions after each video.

After the videos, you will view and consent to the various documents addressing safe environment policy and procedures.



When you are finished, the final step "Background Check" will say "Progress" instead of "Done" until your background check returns. Once you are cleared to volunteer, it will change to "Done"

Questions?? Call Leann Jerkins at Holy Rosary

281-342-3089 x.141

If you need access to a computer, call Leann and we will assist you.