

St. Charles Borromeo Catholic Cemeteries

The Campuses of St Charles Borromeo and St Pius

Rules and Regulations- Revised May 30, 2016

Rules to be abided by

Anyone interested in obtaining a burial plot must read and abide by these rules and regulations and do so by signing a copy of this document (page 2) for retention for both the individual and church records. It is our hope that by having this information it will better allow you and your loved ones to grieve with hope at your time of loss.

Definition of Terms

- A burial plot also known as a grave, is defined as an area of ground intended for the burial of one individual: full body or cremations.
- Cremation is the term used for the cremated remains of a human person.
- Spouses are defined as a man or woman united in the sacrament of Matrimony.
- St Charles Borromeo Catholic Cemeteries are properly consecrated as sacred places in accordance with Canon 1210, which provides “only those things which serve the exercise of promotion of worship, piety, and religion are to be admitted into a sacred place; anything that is not in accord with the holiness of the place is forbidden”.
- A registered member is (1) on the Parish Roster and (2) also contributes financially and with the giving of their time and talent. A non-registered person is someone who does not meet the mentioned criteria.

General Rules

- A full body burial requires the use of a vault
- The burial of cremains does require a burial container but does not require the use of vault, but is strongly recommended.
- Cremains are to be buried in the ground and treated with the same respect as a full body burial.
- Before the initiation of any burial plot preparation, or setting of a headstone, the parish office must be contacted so that the proper placement can be marked by members of the cemetery Committee.
- The cemetery committee, with the approval of the parish council and the Pastor/PLC, reserves the right to add or change rules and regulations.

Plot Rules

- Burial plot cost:
- Single cemetery plot \$350 – registered parish member, spouse and dependent children.
- Single cemetery plot \$600 – non registered person.
- Checks are to be made out to St. Charles Parish
- Acquiring a plot means the right to be buried (buried rites), but the individual or family members of the person being buried do not own the ground; the ground is the property of St Charles Parish.

- The right to burial in each plot belongs to the individual who purchased them. They may be transferred to immediate heirs or decedents, with written notice given to the parish office, but they may not be resold. All sales take place through the Parish Office.
- Purchased plots can be donated back to St Charles if they are not to be used or a refund of the purchased price may be given by the parish upon written request.
- Plots are purchased with the intent of being used. Purchasing multiple plots to block off areas is not the intent of our parish community cemetery; unused plots are contrary to our small parish cemetery concept.
- Plots are purchased in time of need, burial plots cannot be reserved, except at time of death of a spouse, the surviving husband or wife, may reserve the adjoining plot. An exception was granted to Bob & Shirley Volz, who donated the acre of ground to St. Pius Campus cemetery, and permission granted to have their plot across from Bob Voltz parents. An exception was also granted to Judy and Carl Cline. She is to be buried next to her parents, Marie and Fed Garteman. These plots are at the end of a row and there is sufficient room for the plots. Exception are all Burial plots pre-bought before May 30, 2016 at St Charles Campus Cemetery.
- When new burial plots are needed in the new section of the St. Pius Cemetery, the first one's will be situated behind the plots reserved for Bob and Shirley Volz, ie. Towards east. A row of two will be filled as far back as the grounds permit. When this has been completed plots will be in filled in front of Bob and Shirley Volz's towards the road, ie. The west.
- When the above is completed, a third row will start next to these first two rows, ie. Towards the north – doing this at the St Pius Campus Cemetery will allow for easier access fro digging equipment.
- The St Charles Borromeo Campus Cemetery has lots established in five areas that have row and site numbers to correspond with the certificate per the map located in the Parish Office. As of May 30, 2016 only four areas are being used. The newer area added in 1988 is being saved as a future development only.
 - Area "A" consist of 77 sites of which 4 are used or spoken for.
 - Area "B" consists of 73 sites of which 27 are used or spoken for.
 - Area "C" consists of 114 sites of which 74 are use or spoken for (oldest and original area)
 - Area "E" the newer acquired land has the potential for 530 burial plots.
- All burial plots within the St Charles Campus Cemetery are 5 ft wide and 10ft long facing in an east to west orientation.

Grave Markers-Headstone Rules

- Plot owners are responsible for the purchasing of headstones.
- This is a Roman Catholic Parish Cemetery; grace markers should reflect and honor this.
- Headstones should be in traditional shape and style. Headstones in the shape of secular symbols are not permitted.

- The grave markers-headstones will be within the burial plot and not extend onto another plot with the exception of jointly held side by side plots. The west edge of the foundation will be on the west edge of the plot.
- The grave markers-headstones are to be constructed of 3000 psi concrete or better and be at a depth of 30” or more below grade. The top of the foundation will be level and be at finish grade to 1” above grade. The foundation will extend a minimum of 1” beyond all sides of the monument being installed.
- The maximum length will be 5” with the exception of foundations for shared grave markers or headstones.

Decoration Rules

- During the mowing/trimming season (April 1- Nov 1) it is required that flowers, lights, statues or mementoes be placed on the headstone or hanger directly adjacent to the headstone. All articles should be marked with names so that they can be replaced if blown or knocked off. No items/flowers are permitted on the grass during mowing/trimming season. Any item/flowers on the grass after April 10 will be discarded without the consent of the owner.
- The Cemetery Committee has the right of refusal to any object placed on a grave they have the right to remove said object if deemed inappropriate.
- Artificial flowers may be placed on the ground in front of headstones starting Nov 1st through March 31st and again two days before Memorial Day through four days after that time.
- No live plants, trees or shrubs may be planted.
- Christmas blankets are not permitted.
- Anything left on the burial plot after a funeral, other than the grave maker/headstone must be removed after ten (10) days, or it will be discarded by the direction of the parish cemetery committee.
- Rods to hold flowers, also known as shepherd hooks, may be used but must be oriented over the headstone out of the mowing area, or it will be discarded by the direction of the parish cemetery committee.
- Benches, stone borders, fences and footstools are not permitted on plots at any time.

Visitation Rules

- Visitation hours are from sunrise to sunset. Visitation outside these hours is strictly forbidden.

Information Requests

- There is a suggested donation of \$25 for Information requests of genealogy or burial records from St Charles Borromeo Campus Cemetery and/or St. Pius Campus Cemetery.