

ALTAR SERVER REFERENCE: 02-04-15

DRESS CODE:

- Dress in appropriate attire for Mass keeping neatness and modesty in mind as an example for others.
- Wear clean shoes (no flip-flops). Dress sandals may be appropriate depending on the design.
- No t-shirts, tanks, or shirts with logos. No shorts. No ripped, shredded or torn jeans.

Responsibilities:

- Show up for your scheduled Mass time.
- Arrive at least 15 minutes prior to Mass and let the Lead EM know that you are present.
- Before the schedule is created for the period, notify the Altar Server coordinator utilizing our Pro-Ministry Schedule system of the dates/Mass you are not be able to serve. You may also go into the Pro-Ministry Scheduler and block out dates you will not be available for ministry. This works great for vacations and trips.

Finding a substitute Server:

After the schedule is received, if for some reason you are unable to serve at your scheduled time, please ask for a sub on the Pro-Ministry Scheduler as soon as possible. This must be done Friday or earlier of that week to allow time for a replacement to volunteer. Weekly schedules are printed on Saturday morning.

Reverence:

- We are called to be Saints so we should be on our best behavior at Mass (and at all times) to demonstrate our sincere love, honor and service to the Lord and His Church.
- The Altar Servers are worship leaders to the whole congregation and therefore should respond verbally to prayers and perform proper liturgical gestures as an example to all.
- Walk purposefully, but not too fast or too slow. Unless carrying something, hands should be folded when standing, walking, or kneeling.
- Unity is the goal to stay together in unison when walking, standing, kneeling, sitting, bowing, etc. If one Altar Server is kneeling or sitting, the others should be too.
- Sit still; avoid unnecessary talking, whispering or gesturing with other Altar Servers during Mass. Be as quiet as you can be and be as discreet in your movements so as not to distract others or draw attention to yourself.
- Kneel upright without slouching, wiggling or resting on your heels.
- While waiting for Mass to start please stand by the Narthex double doors and not outside of the Sacristy. Please do not block the holy water font at the entrance door.