

**St. Matthew Catholic School, San Antonio, Texas  
2018-2019 Student- Parent Handbook**

**SECTION 21**

**EMERGENCY SCHOOL CLOSURE/INCLEMENT WEATHER  
MAKE-UP DAY FOR UNSCHEDULED SCHOOL CLOSURE  
EMERGENCY DRILLS**

**St. Matthew Catholic School, San Antonio, Texas  
2018-2019 Student- Parent Handbook**

**SECTION 21**

**EMERGENCY SCHOOL CLOSURE/INCLEMENT WEATHER**

South Texas can experience rapid changes in weather, for this reason schools must at times close. The Safety of our children and their families is our primary concern.

St. Matthew Catholic School will use the following method to notify the community of EMERGENCY/UNSCHEDULED school closures:

- St. Matthew Catholic School will send A TEXT MESSAGE ALERT to all parents/guardians indicating that school will be closed; an email or text message may follow to announce when school will re-open.
- St. Matthew is located in the Northside Independent School District. If the public schools in NISD close, St. Matthew would close. If this happens, the announcement will be made on WOAI-TV, WOAI.com, WOAI-AM 1200, and several other TV and AM and FM radio stations.
- Public schools sometimes announce late starts for their schools. The Archdiocese and St. Matthew Catholic School do **not** recognize late starts. If Northside announces a late start, St. Matthew will start school at the regularly scheduled time and ask parents to use discretion and arrive as soon as they can do so safely.

**MAKE-UP DAY FOR UNSCHEDULED SCHOOL CLOSURE**

Should it become necessary to use a day to make up for inclement weather, the make-up day for St. Matthew School is Easter Monday.

**St. Matthew Catholic School, San Antonio, Texas  
2018-2019 Student- Parent Handbook**

**SECTION 21**

**SCHOOL CRISIS RESPONSE PLAN**

The safety and wellbeing of each of our students is our primary importance. St. Matthew Catholic has a School Crisis Response Plan in place to ensure that administrators, teachers, staff and students are all familiar with emergency procedures. Fire Drills, Tornado Drills, Lock Out and Lock Down Drills and Emergency Exits are practiced during the school year.

In the event of a real emergency, parents will receive a TEXT message, if a valid cell phone number is in the RenWeb data base, communicating the nature of the emergency and the procedures that have been put into place to ensure the safety of the students.

**IN THE EVENT OF A LOCK DOWN, NO ONE WILL BE ALLOWED ACCESS TO THE SCHOOL PROPERTY. CHILDREN WILL NOT BE RELEASED UNTIL THE SCHOOL IS OFFICIALLY RELEASED FROM LOCK DOWN.**