

**St. Matthew Catholic School, San Antonio, Texas
2018-2019 Student- Parent Handbook**

SECTION 15

CAFETERIA

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FOOD SERVICE AND NATIONAL SCHOOL LUNCH PROGRAM

Breakfast and lunch are offered in our school cafeteria. Students may bring their lunch from home or purchase a lunch at school. All students are expected to eat lunch. The cafeteria participates in the National School Lunch Program and is required to meet the federal regulations and standards established for this program. Applications are available for free or reduced price meals from the school office or from the Food Service Director. The information provided on the application will be used to determine eligibility for this program. The cafeteria manager may verify this information any time during the school year.

FOOD ALLERGIES

Documentation from a physician must be on file for students with food allergies. This information will be kept in the Nurse's office. The nurse will disperse this information to the appropriate campus personnel.

SHARING FOOD

Each student has a unique health and allergy history. **For the safety of each child, students are not permitted to bring lunch for other students, nor are they permitted to share lunch, snacks (healthy or otherwise) or any food/food products with other students.**

FAST FOOD LUNCHESES / ENERGY DRINKS/ SODAS

In the interest of the student's well-being, parents are requested to refrain from bringing fast food lunches to their children.

Canned or bottled sodas are not permitted to be packed in the student's lunch.

Highly caffeinated energy drinks are **not** permitted in the St. Matthew School cafeteria.

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PAPER, STYROFOAM AND PLASTIC WARE ONLY IN THE CAFETERIA. Glassware and glass containers/bottles are not permitted.

Please send lunch foods and snacks in containers that will not shatter.

EATING LUNCH WITH YOUR CHILD IN THE CAFETERIA / PARENTS DELIVERING A LUNCH DURING THE SCHOOL DAY

Parents are invited to have lunch with their child in the cafeteria. All parents must sign in through the school office using the LobbyGuard Kiosk to obtain a visitor's badge which must be worn to enter the cafeteria. **Parents are requested to refrain from bringing fast food lunches to their children.**

Parents who plan to have lunch with their child should be in the cafeteria before the child goes through the lunch line. Once a child has gone through the lunch line and has received his/her lunch tray, the account will be charged; the lunch cannot be returned.

Children will eat during their usual class lunchtime. Children will not be called out of the classroom to join a family member for lunch until the appointed lunchtime. Children are to return with their classmates at the end of their scheduled lunchtime.

YOU MAY ONLY BRING A LUNCH TO SCHOOL FOR YOUR OWN CHILD/ CHILDREN. There will be **NO** exceptions.

FOOD DELIVERIES

The school office will not accept food through delivery services for individual students nor for groups of students.

CAFETERIA MENUS AND CAFETERIA BALANCES

The St. Matthew Cafeteria menus and individual student balances can be found on Ren Web. Parents must purchase a meal ticket; money can be added to that meal ticket at any time. The cost of the lunch and seconds requested by the student are deducted from the student meal ticket account.

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St. Matthew's charge policy is that no account may exceed \$10.00 at any time. Please check your child's balance to insure there are adequate funds in your child's account. If an account reaches \$100.00, you will be notified prior to the child receiving a lunch tray. Seconds are not served to anyone who has a negative balance.

Accounts can be paid in advance. Parents are encouraged to call with inquiries relating to the balance on an account.

FREE AND REDUCED LUNCH

Families may qualify for the federal free/reduced lunch program. Information about this program is available through the cafeteria manager.

RE-ENROLLMENT

Cafeteria balances must be up-to-date for re-enrollment to be finalized.