



**Grant Request MUST be in our office by May 15. PLEASE COMPLETE GRANT APPLICATION BELOW.**

## **Criteria for CRS Rice Bowl letter application are:**

1. The project requesting funds must be operated within the geographical boundaries of the Diocese of Davenport.  
**AND**
2. Projects must conform to the social teachings of the Catholic Church.  
**AND**
3. The project requesting funds provides direct services to alleviate poverty and hunger in the Diocese of Davenport.

### **Projects NOT Meeting CRS-ORB Diocesan Criteria**

- Projects that request funding for staff positions.
- Projects that support partisan political activity.
- Projects that focus on education.
- Projects that focus on international poverty and hunger.
- Projects that provide indirect services.
- Organizations that are for-profit.
- Organizations controlled by government bodies.
- Debts already incurred by applicants.
- Organizations that would use ORB funds to direct them to another organization.

### **FREQUENTLY ASKED QUESTIONS:**

#### **Where does this funding money come from?**

Catholic parishes and schools across the U.S. contribute to the Catholic Relief Services (CRS) Lenten program called CRS Rice Bowl. Through prayer, fasting, learning, and giving, parishioners learn about solidarity with families and individuals overseas. At the end of Lent, parishes collect all contributions to the "rice bowls". Of the amount collected in the Diocese of Davenport, 25% becomes available for distribution to projects within diocesan geographic boundaries. The other 75% of the money collected is forwarded to the national CRS office for distribution around the world to address causes of global hunger and poverty.

#### **Who decides what gets funded?**

A diocesan board is appointed by the Bishop of Davenport to allocate diocesan funds for CRS Rice Bowl. This diocesan board also promotes other programs of Catholic Relief Services (CRS) and of the Catholic Campaign for Human Development (CCHD). The board is made up of clergy, religious and lay people from around the diocese. The diocesan CCHD / CRS board is staffed by the diocesan director for CCHD / CRS.

#### **What is the decision process?**

The diocesan director distributes proposals to the diocesan board. The board reviews all of the applications and makes decisions to provide full funding, partial funding, or to deny funding.

**How much total grant money is available for allocation?**

Since the money available for funding is a percentage of the annual collection, the total grant money available depends on how much is collected by parishes and schools of the Diocese each year. As some collections are still coming in, this total is not yet available for this year.

**Progress Reports**

For each program funded by Rice Bowl a **Progress Report must be submitted no later than April 30 of the current grant cycle (see form below)**. No new funding application will be considered until Progress Reports are submitted from the previous grant.

Please use form provided below to write a one page report of funded activities and an accounting of funds spent for any funded project and submit it to the Diocesan Social Action Office. These reports will be distributed to diocesan CCHD / CRS board members.

Grant money may only be used for the approved project, and unused funds must be returned to the Diocesan Social Action Office within one year. Generally, funds should be used within one year.

*To submit a request for funding, mail a letter outlining plans, needs and how funds would be used, along with budget information and any supporting documentation, to:*

**Social Action Office  
Diocese of Davenport  
80 West Central Park Ave  
Davenport, IA 52804-1901**

**Grant Request MUST be in our office by May 15. PLEASE COMPLETE GRANT APPLICATION BELOW.**

**DUE DATE IN OUR OFFICE MAY 15, NO LATER THAN 4:00**



## Diocese of Davenport Rice Bowl Grant Application:

Before filling in the application below, please read the Criteria.

*If your organization has received a grant in the past no application will be considered until the office has received the progress report for the previous grant.*

### 1. Name of Parish or Organization:

Name of Parish or Organization: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Program Name: \_\_\_\_\_ Amount Requested (Must list amount): \_\_\_\_\_

Make check Payable to: \_\_\_\_\_ Has Progress report been submitted: \_\_\_\_\_

Total Program income last year: \_\_\_\_\_ How much of that was used for food? \_\_\_\_\_

What is your present source(s) of funding for your program (government, private donations, parish support, etc?)

*For mailing purposes if you are applying on behalf of a parish/organization please include the parish/organization address as the main contact information. Please do not provide an individual's home address).*

### 2. Contact Person and Title:

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address/City/State/Zip: \_\_\_\_\_

---

### 3. The Project /Program:

**Must provide a description of your Project/Program and tell us how Rice Bowl Funds will be used. Use separate sheet of paper.**

---

### 4. Progress Report:

Organizations that receive grant funding **MUST** submit a Progress Report found on the following page and at <https://www.davenportdiocese.org/crs-rice-bowl-local-grant> progress. The report must be completed no later than April 30, 2019. Failure to submit the Progress Report will impact future grant applications.

**For Further Information:** Questions regarding any part of the application process, or your organization's qualifications, please contact Loxi Hopkins at the Diocese of Davenport, 563-888-4212, or send an e-mail to [hopkins@davenportdiocese.org](mailto:hopkins@davenportdiocese.org) and [guerrero@davenportdiocese.org](mailto:guerrero@davenportdiocese.org)

**DUE APRIL 30 OF CURRENT GRANT CYCLE**



## **Diocese of Davenport Rice Bowl Progress Report:**

### **Guidelines**

This Progress Report **must be submitted by April 30 of the current grant cycle**. These reports will be reviewed before consideration of any future grant requests. No additional funding application will be considered until Progress Reports are submitted from the previous grant.

**Please send report by mail to the Diocese of Davenport or by e-mail to [guerrero@davenportdiocese.org](mailto:guerrero@davenportdiocese.org)**

---

Name of Parish or Organization: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Grant: \_\_\_\_\_

Program Name: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

**Write** a one-page report of funded activities and an accounting of funds spent for any funded project/program.