

Diocese of Davenport

Requirements and Agreement to drive personal vehicle on diocesan, school and/or parish business

If you would like to drive your personal vehicle anytime during the year for a diocesan, school and/or a parish function you are required to:

- Maintain insurance coverage in compliance with the Diocesan requirements
- Attach a copy of your current insurance declaration page, showing effective dates
- Maintain the proper vehicle registration
- Sign the bottom of this form
- Attach a readable copy of your current valid driver's license
- Keep your VIRTUS training current (if a volunteer with minors or if an employee)
- Keep diocesan, school and/or parish driver required forms current
- Keep your driver's license current

These documents will be kept on file with the Diocese, school and/or parish office or head of the youth function for one year. This will need to be repeated annually.

NOTE: If at any time during the current year there are changes to your driver's license or insurance coverage you must provide the Diocese, school and/or parish with updated copies.

NOTE: *The vehicle owner's insurance policy is always primary. This is not a diocesan policy. It is simply legal reality. The vehicle owner's policy will be called upon first to pay any claims that arise.*

The minimum, acceptable liability limit for privately owned vehicles is:

\$300,000 bodily injury for each accident/\$100,000 property damage liability

OR

\$250,000 combined single-limit liability for each accident

DRIVER INFORMATION (please print legibly)

Name: _____

Date of Birth: _____ Phone #: _____

Address _____

City: _____ State _____ Zip Code _____

Driver's License #: _____

State License Issued In: _____ Date of Expiration: _____

Valid for Bus Driver (yes or no): _____

CERTIFICATION

I authorize the Diocese of Davenport to obtain a copy of my driving record if needed. I understand that as a driver (employee or volunteer) for the Diocese, school and/or parish, that I must be 21 years of age or older, possess a valid driver's license, and have the proper and current license. I understand that I must have the required insurance coverage in effect on any vehicle used to transport participants of the event.

Signature: _____ Date: _____