POSITION TITLE: Director of Religious Education

Opening Date: March 25, 2019

Closing Date: When Filled

Location of Job: St. Anthony Catholic Church

Location Address: 9905 SW McKenzie Street, Tigard, Oregon 97223

Position: Full-time

Position Summary:
St. Anthony Catholic Church in Tigard, Oregon is seeking a full-time Director of Religious Education to be a part of our leadership team in our vibrant and growing parish community. We have approximately 3,000 families. We have a diverse parish, offering ministry in English, Spanish and Vietnamese and highly value the synergy of these three linguistic communities.

Primary Responsibilities:
- Overseeing our Faith Formation Program (English and Spanish)
- Sacramental prep for first reconciliation, first communion and confirmation
- Reviewing, purchasing and implementing catechetical materials
- Forming and administrating volunteer English and Spanish speaking catechists

Required Knowledge, Skills and Abilities:
- Knowledge of differences in approach to ministry in various ethnic and linguistic communities

Minimum Qualifications:
- Practicing Catholic with a deep love for the Church, her teachings and a spirit of evangelization
More than 2 years of experience in parish ministry
A bachelor's degree or equivalent in a relevant educational area (ministry, theology, catechesis, etc.)
Ability to read, write and speak both English and Spanish

Please send resume and cover letter to jhenderson@satigard.org to apply.