

This document contains our church's complete Guide Book & Directory, including our members' contact information. This version was developed to allow the Pastor, the office staff, and designated members of the congregation, to have the Guide Book & Directory in an electronic format.

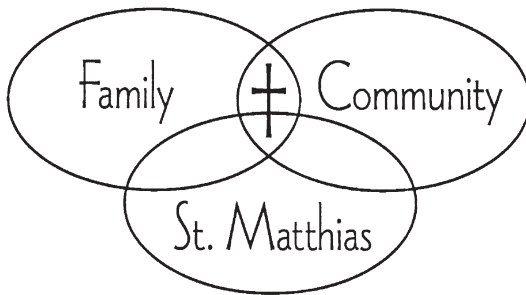
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Saint Matthias the Apostle

Christian Stewardship
Time, Talent, Treasure



2017 Guide Book & Directory

We, the family of St. Matthias, called to be Disciples of Christ, reach out with a loving and caring spirit. Proclaiming the message of the Risen Lord, we provide for the spiritual growth and development of our community. By sharing liturgies, ministries, and responsibilities, we promote God's Kingdom.

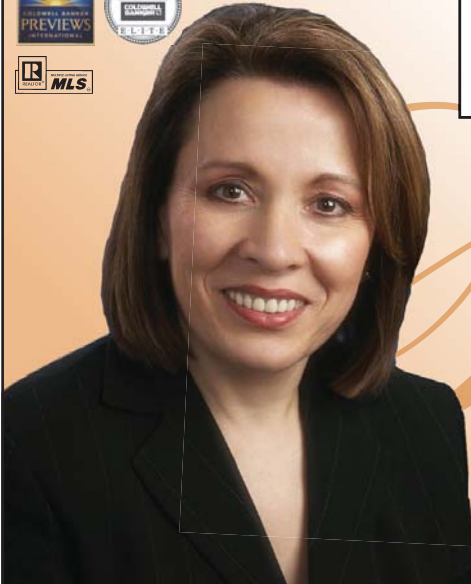
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Saint Matthias the Apostle Parish
1200 West Sprague Road, Parma, Ohio 44134
440-888-8220



Dear Followers of Our Lord Jesus,

We are presenting this booklet to you as a means of continuing our mission of Stewardship. A community that embraces Stewardship as a way of parish life builds on a foundation of four pillars: **Prayer** - praying daily, especially with gratitude; **Formation** - educating the mind and forming the heart; **Service** - reaching out to others; **Hospitality** - welcoming ALL who come to our doors. Each of our ministries can be placed within one of these four pillars, showing that gifts of time, talent and treasure are connected and help to form the Body of Christ of which every person in our parish is a part.

Remember, everyone is extremely important in God's eyes, and everyone has been given gifts of time, talent and treasure that can be shared with God's people. We use our gifts and talents to serve our family, friends, neighbors, parish and community. By the washing of the feet, Jesus taught us how to serve each other. Pray about your God-given gifts, use them and encourage others to use their gifts as well. Please consider getting involved in one of the following ministries.

If you are a new parishioner, Welcome! We invite you to review this booklet and get involved with our church community. If you have any questions, just give us a call or e-mail me at: rstrapper@yahoo.com.

Finally, I wish to deeply thank those who made this booklet possible our Advertisers. Please support them.

In God's love,

Fr. Ray

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Stewardship Prayer

Almighty and everlasting God, you have given me everything:
Life, family, friends, employment, food,
Clothing, shelter, your love, and the promise of eternal life.

For these gifts I give you praise, but I am especially
Grateful for the gift of your Son, Jesus!

I will thank you by giving a portion of my time, talent, and treasure to
My family, community and my parish family, St. Matthias.

Thank you God for all that you have bestowed on me! Amen.

Prayer

Eucharistic Adoration

Through Eucharistic Adoration we give glory to Jesus Christ by entering into the Mystery of His Divine Presence and love. We foster a greater appreciation of the Holy Sacrifice of the Mass. Also we find rest, refreshment and the graces necessary to persevere in our daily crosses.

Eucharistic Adoration is held Monday through Thursday 6 P.M. to 10 P.M. and on Friday 4 P.M. to 10 P.M. Those interested in Eucharistic Adoration are asked to commit to a specific hour each week; while the host is not exposed, you are encouraged to commit to a specific hour.

Age: High School age and older

Time Commitment: 1 hour a week or be part of a time-shared group or substitute when needed

Training/Qualifications: Love for the Eucharist

Contact: Mary Ellen Brandt at 216-351-5244 or
Elaine Mieyal at 440-842-6079

Lay Extraordinary Ministers of Holy Communion

Eucharistic Ministers distribute the Body and Blood of Christ to the faithful at Mass. The Diocese commissions new Eucharistic Ministers yearly. Some ministers distribute the Eucharist to the homebound.

Age: High School Senior or older and must be confirmed

Time Commitment: Scheduled in advance, part-time and substitute positions available

Training/Qualifications: Love for the Eucharist and a one-day diocesan training course is required.

Contact: Randy Lamb at 216-524-5547 (Home) or 440-349-5237 (Office).

To be a Visiting Eucharistic Minister, call Elaine Fechko at 440-888-8220.

Ministers of the Word of the Lord (Lectors)

Ministers of the Word prepare for, pray about and proclaim the Word of the Lord faithfully with their heart, mind and soul. Ministers must be willing to spend time preparing and praying about the Readings before they will read them on their scheduled weekend Mass.

Age: High School age and older

Time Commitment: Scheduled in advance, usually not more than once a month.

Contact: Training: Ann Clark at 440-842-2563

Music Ministry

The Music Ministry's mission attempts to serve the Gospel and give praise to God, have concern for people at its center, contribute to the ongoing conversion of the congregation and the musicians, and strive for the highest quality possible.

The love of music is the first and foremost qualification. The ability to read music is a plus, but not a necessity. Ability to sing (carry a tune) is required and a willingness to commit to participate in weekly rehearsals and a weekend Liturgy with the singer or musician's chosen choir. There usually is one rehearsal per week, per music group, varying in length from 60-90 minutes.

Contemporary Music Group rehearses on Thursday at 7 PM.

Joyful Noise praise and worship group's rehearsal schedule varies, but usually has 2 or 3 rehearsals per month depending on upcoming events.

Contact: Sigmund Mikolajczyk at 440-582-0142

For Cantors Contact: Joseph Mikolajczyk at 440-823-0304

E-Prayer-Line

The Internet based E-Prayer-Line is an immediate notification for prayers for someone in the parish. Anyone with an e-mail address can participate. This is a way to get involved on a part-time basis with no time commitments. There are approximately 5-7 requests per week. The prayer-line is a great opportunity to deepen one's prayer life. Prayers and prayer requests are always welcome.

Age: Young Adult and older with web access

Time Commitment: About 7 prayer requests a week; schedule praying on your own time

Training/Qualifications: Prayerful Heart

Contact: Parish Office at 440-888-8220

Altar Servers

Altar Servers assist the Celebrant(s) and the congregation in administering the physical functions of the liturgy allowing the congregation to focus more clearly on the entire Celebration. Family servers strongly encouraged for this ministry.

Age: Anyone whose made his or her First Communion

Time Commitment: Usually one Mass a month

Training/Qualifications: Several short sessions

Contact: Deacon Tom Litwinowicz at 216-351-8263



Formation

RCIA Rite Of Initiation of Adults

RCIA provides an ongoing process of conversion and “walking” with the people inquiring about the Catholic Faith as they journey through the stages of catechesis and conversion. The catechumenal process is a spiritual journey which varies according to God’s grace and the free cooperation of the individuals involved, as well as circumstances of time and place.

In order to be a member of the team or sponsor, one must have a desire to share faith with the Inquirers and be willing to journey with them. Different areas of ministry are required for the formation of a team: Hospitality Minister—a person with a welcoming spirit who sets up and provides hospitality; Catechist/Scripture Sharer—versed in scriptures and knowledgeable about the Catholic Faith;

Table Leader—has some knowledge of scripture and is willing to share faith stories and direct discussion; Sponsor—a companion, guide, model of faith who “walks along” the journey with the inquirer.

The RCIA journey is year-round and begins when the person inquires. There are four distinct stages that are integral to the Process: Pre-Catechumenate, Catechumenate, Enlightenment, and Mystagogia. The RCIA journey is year round and begins when the person inquires. There are 4 distinct stages that are integral to the Process: Pre-Catechumenate, Catechumenate, Enlightenment, and Mystagogia.

Age: Adult

Time Commitment: Varies throughout the program

Training/Qualifications: Fully initiated member of the Catholic Church

Contact: Dianne Laheta at 440-888-8220

RCIA for Children

RCIA provides an ongoing process of conversion and “walking” with the children inquiring about the Catholic Faith as they journey through the stages of catechesis and conversion.

Participants: age 16 years or younger; to assist the candidates in the program you must be 16 years or older

Time Commitment: Meets weekly for 2 hours for catechesis. Begins October and concludes in May.

Training/Qualifications: Fully initiated member of the Catholic Church

Contact: Dianne Laheta at 440-888-8220

Catechesis of the Good Shepherd is an approach to the religious formation of the child. It is rooted in Sacred Scripture, liturgy, and the educational philosophy and method of Maria Montessori.

Each week the children gather in a room prepared for them called an “atrium.” This specially prepared space contains many materials that the children can work with and use. For example, there is an area in the room set aside for work with the articles of the Mass: a smaller than child-size model altar, chalice, paten, lectionary, sacramentary, tabernacle, chasubles, among other articles. Another area is dedicated to the sacrament of baptism; another has dioramas depicting key events in the life of Jesus (the Annunciation, Visitation, Nativity, the Presentation in the Temple, the visit of the magi, and the Last Supper), yet another for a few select parables, and a prayer table is set up in an area where the children gather to pray.

This particular type of religious experience is well suited to the needs and capacities of the young child.

St. Matthias has two atriums. The upper room is dedicated to children 3-6 years of age. The classroom area is dedicated to children 6-9 years of age. This program is held on Sundays from 9-11 A.M. beginning in September and concluding in May. It is highly recommended that children enroll in the program at age 3. Children must have a minimum of 2 years atrium experience to enroll in the 6-9 year-old program. **ONLY CHILDREN NEW TO ST. MATTHIAS WILL BE ALLOWED TO ENROLL IN THE 6-9 YEAR OLD PROGRAM WITHOUT PRIOR ATRIUM EXPERIENCE.**

Contact: Dianne Laheta for volunteer opportunities and more information regarding this program at 440-888-8220.

High School Youth Ministry

This group performs service activities and plans or attends social functions together. The group focuses on the relationship with Jesus for young adults.

Age: High school age and over

Time Commitment: Depends on event or activity, usually bi-monthly

Training/Qualifications: Virtus training

Contact: Gloria Litwinowicz at 216-351-8263

Sacramental Preparation Baptism

Preparation for the Sacrament of Baptism begins prior to the Baptism.

This includes teaching about the Baptism ritual and scriptures.

Opportunity is for Catholic adults, preferably with families to share from the heart their experience. There are usually several Baptisms a year.

Contact: Parish Office at 440-888-8220.

Sacramental Preparation Reconciliation, Eucharist, Confirmation

Assist children in preparing for the reception of the Sacraments. See PSR handbook for the requirements regarding Sacramental Preparation.

Age: Adult instructors, Junior high and older can assist the teacher

Training/Qualifications: Fully initiated member of Catholic Church,

Virtus training

Contact: Dianne Laheta at 440-888-8220

Sacramental Preparation Marriage

Preparation for the Sacrament of Marriage begins 6 months prior

to the wedding. This includes monthly meetings with the priest or

deacon, attending a pre-cana class and/or meeting with selected

married couples in the parish. Opportunity is for Catholic married

couples to share from the heart their thoughts on marriage. There are

usually several marriages a year.

Contact: Fr. Ray, Deacon Ken or Deacon Tom at least six months in

advance.

Men's Bible Study

The Men's Bible Study studies the Bible with emphasis on issues specific

to the man's role in family and ministry. This is an introductory Bible

study group which each person has an opportunity to share his views.

Age: Men high School age and older

Time Commitment: The first and third Wednesday of the month

at 9 A.M. All welcome even if only able to attend an occasional

Wednesday. The Men's Bible Study meets at St. Matthias.

Training/Qualifications: Prayerful Heart

Contact: Ray Fazio at 440-845-1434

Women's Bible Study

The Women's Bible Study studies the Bible with emphasis on issues

specific to the woman's role in family and ministry. This is an

introductory Bible study group which each person has an opportunity

to share her views.

Age: Women high School age and older

Time Commitment: Tuesday after 8:30 A.M. Mass. All are welcome

even if only able to attend an occasional Tuesday.

Training/Qualifications: Prayerful Heart

Contact: Florence Visk 440-842-7054

Alpha

Alpha is a course in Christianity with an emphasis on developing a better relationship with Jesus. Alpha is a place where no question is seen as too simple or too hostile. The course runs for 10 weeks and meetings are held once a week for three hours.

Age: High School age and older

Time Commitment: Length of a course

Training/Qualifications: Table leaders need to have completed the course; kitchen helpers always welcomed

Contact: Fr. Ray at 440-888-8220

S.M.A.R.T. Level I & Level II

PSR for 4th through 9th graders

Age: High School age and older

Time Commitment: Monday evenings; Level I & Level II 6 P.M.-7:15 P.M.

Teachers: Grade 4: Margaret Tuttle

Grade 5: Julie Russo

Grade 6: Thomas Shibani

Grades 7-9: Dianne Laheta, 440-888-8220

Contact: Dianne Laheta 440-888-8220

Home Church

Home Churches are small faith sharing groups (8-15) that meet and reflect on the Sunday readings. The Shepherds lead the groups and also provide a linkage to the entire parish. Shepherds agree to attend four Shepherds' meetings each year.

Age: Everyone

Time Commitment: Usually meets monthly

Training/Qualifications: Virtus if home church includes children

Contact: Fr. Ray Sutter 440-888-8220

Service

Parish Pastoral Council

The pastoral council provides the communal means of carrying out the mission of the parish. The council works with the pastor in defining parish strategy.

Age: High School age and older

Time Commitment: Council meets 5 times a year, preparation varies, and service terms either 2 or 3 years

Training/Qualifications: Prayerful Heart

Contact: Pamela Ziss at 216-642-1161 or

Kim Monaco at 440-842-5311

Parish Finance Council

The Parish Finance Council is a consultative body assisting the Pastor in business and administrative matters of the parish.

Age: Minimum of 18 years old

Time Commitment: Meets every other month, individuals perform their assignments according to their schedules

Training/Qualifications: General business, accounting or finance knowledge

Contact: Donna Ross 216-642-3014

Liturgy Commission

The Liturgy Committee provides guidance to the Pastor about our parish liturgies. The commission is responsible for identifying the liturgical needs of the parish. The committee strives for better celebrations that foster and nourish faith and builds and sustains a tradition that reflects the community of St. Matthias.

Age: High School age and older

Time Commitment: Individuals perform assignments to their schedules. Group meets 4-8 times a year.

Training/Qualifications: Prayerful Heart

Contact: Gloria Litwinowicz at 216-351-8263

Worship Environment Committee

The Worship Environment Committee is a subcommittee of the Liturgy Commission. The group plans and sets up the seasonal environment in the worship area.

Age: High School age and older

Time Commitment: Group meets on a seasonal basis

Training/Qualifications: Flower arrangement or interior design is helpful

Contact: Betty Yurik at 440-237-3589

Meal Ministry

The mission of the group is to provide meals for parishioners who are in need due to a variety of circumstances. Meals are prepared and delivered according to an individual's schedule, mutually agreed upon with those in need.

Age: Any age

Time Commitment: Part-time, group does not meet

Training/Qualifications: Able to drive to deliver meals or able to prepare meals

Contact: Ginger Price at 440-638-4423

Good Samaritan Ministry

The Good Samaritan Ministry (formerly Saint Vincent DePaul) leads women and men to join together to grow spiritually by offering person-to-person service to the needy and suffering of our parish.

Age: High School age and older

Time Commitment: Part-time, meets monthly, provides service calls on an as needed basis

Training/Qualifications: Compassionate Heart

Contact: Elaine 440-842-6079

Brookside Center

An opportunity to volunteer at a Near West Side Hunger & Outreach Center providing food, clothing and spiritual help to the needy of the near West Side of Cleveland.

All ages with willingness to help others and ability to have fun are welcomed. Substitute or Part-time opportunities are available. About 4 community meals are served a year. Center volunteers can help out weekly. The Brookside center is located at 3802 Pearl Road (just north of the zoo).

Age: High School age and older

Time Commitment: Part-time, Full time and Substitute positions available

Training/Qualifications: Compassionate Heart

Contact: Brookside 216-749-4295

Social Action Committee

The mission of this ministry is to focus attention on critical social and justice issues and provides educational information, as well as opportunities for service and advocacy.

Age: High School age and older

Time Commitment: As projects require

Training/Qualifications: Willingness to attend one or more of our monthly projects.

Contact: The Parish Office at 440-888-8220

Metanoia

An overnight hospitality center for Cleveland's street people operates at St. Malachi Parish. It is open 3 nights/week from November thru March. Volunteers offer a hot meal, a warm place to sleep, showers, direction to local social services and a class called "Courage to Change". This class helps our homeless brothers and sisters take the next step forward.

Contact: Lynn Muniak at 440-476-8549

Visiting Eucharist Minister to the Home Bound

Bring the Eucharist to those in our parish who cannot be with us at Sunday Liturgy. This means traveling to their homes or care facilities.

Age: Adult

Time Commitment: Per your availability

Training/Qualifications: Commissioned Eucharistic Minister - 2 hour diocesan Eucharistic Minister Training

Contact: The Parish Office at 440-888-8220

St. Matthias Womankind's Little Wonders Committee

Womankind is a prenatal care center assisting mothers-to-be with medical, counseling and educational services at no cost to the client.

Committee members can have a variety of skills: nursing, administrative, marketing, communications or organizational. However, all working hands are welcomed regardless of skills and age. There is much preparation needed for fundraisers and educational activities held by Womankind. The group meets on a per project/assignment schedule.

Age: High School age and older

Time Commitment: Part-time, Full time and Substitute positions available

Training/Qualifications: Compassionate Heart

Contact: Patti Bertschler at 440-262-3700

Prayer Shawl Ministry

Members of the Prayer Shawl Ministry prayerfully knit or crochet shawls to be given to people who are ill, alone, or struggling with a painful situation. Members are encouraged, but do not have to attend monthly meetings.

Age: Anyone

Time Commitment: 1st Wednesday of the month at 6 P.M. at the Rectory

Training/Qualifications: Know how to knit or crochet. Work can be done at home and dropped off at the Rectory. Meetings last one to one & half hours.

Contact: Carole Prahst at 440-845-9135

Collection Counters

Counters count and record the Sunday collection.

Age: Minimum of 18 years old

Time Commitment: approx. 5 times/year; substitute positions available

Training/Qualifications: Helpful Heart

Contact: Parish Office at 440-888-8220

Membership Commission

Members of this Commission focus on increasing attendance by exploring ways to be more inviting and welcoming.

Age: No age requirements

Time Commitment: varies

Training/Qualifications: Helpful Heart

Contact: Kathy Byrne at 440-888-9178

Spiritual Life Commission

Members of this Commission will focus on renewal, alpha, retreat days, parish mission and other ways to improve our spiritual growth.

Age: No age requirements

Time Commitment: varies

Training/Qualifications: Helpful Heart

Contact: Louise Miller at 216-524-3082

Youth Commission

Members of this Commission will focus on three groups: young adult (ages 18-39), high school and pre-K-9th grade and look into better ways to involve, engage and mentor the young people of the parish.

Age: No age requirements

Time Commitment: varies

Training/Qualifications: Helpful Heart

Contact: Steph Gray at 216-406-6197

Stephen Ministry

The Stephen Ministry is designed to train laypeople for caring ministry. Loving others in Jesus' name is a challenge and an opportunity for all who are God's children. Likewise, the joy of helping others is the privilege of all Christians, for the Holy Spirit has given gifts to each Christian to use in service to others and to build up the church (1 Corinthians 12:7-11). Stephen Ministry will rely on the gifts the Holy Spirit has given to our lay members so that, as more people are equipped to care, Christ's love for us will be able to go out from us in a greater and more effective way than it does now.

Contact: Deacon Tom Litwinowicz at 216-351-8263



Hospitality

Greeters

Greeters open doors and welcome all worshipers at the weekend Masses. They make all worshipers feel welcomed. Greeters show up 10 to 15 minutes before Mass. Those interested in being a greeter should be friendly and cheerful. This is a wonderful opportunity for families to participate in parish life.

Age: Anyone

Time Commitment: Sundays, Part-time, Full time and Substitute positions available

Training/Qualifications: Friendly Heart

Contact: The Parish Office at 440-888-8220

Ushers

Ushers serve the worshipping community by providing a warm and comfortable environment so that all may feel welcome in the house of the Lord. These warm friendly individuals greet, serve and direct the worshipping community. Ushers provide directions during the Communion service and help with the collection of financial gifts during the offertory. Usually need to be in attendance 15 minutes prior to and after Mass.

Age: High School age and older

Time Commitment: Sundays, Part-time, Full time and Substitute positions available

Training/Qualifications: Friendly Heart

Contact: Doug Lonero, 216-351-8647

Activities for Children through Grade 8

Provide activities for grade school and junior high students. Activities include: Bible Camp, Junior High Camp, cosmic bowling, etc.

Age: Parents of families

Time Commitment: Depends on event or activity

Training/Qualifications: *Virtus* training

Contact: Dianne Laheta at 440-888-8220

Bowling League

Join other church members for some fun each second Saturday of the month from 6-9 P.M. at Seven Hills bowling lanes. This is a mixed couples bowling league. Substitutes are welcomed.

Age: 18 years or older

Time Commitment: Second Saturday of the month from 6-9 P.M. Full time or substitute

Contact Lynn Zielaskiewicz at 216-925-2387 or Tom Shiban at 440-840-5785

Parish Directory

If the information in this directory is incomplete or incorrect,
please call the parish office so that your record can be updated.

ANELLO, Diane Unlisted 1115 Canyon View #603, Sagamore Hills, 44067	BASZUK, Andrew & Elizabeth 440-915-3574 4745 W. Mill Rd., Broadview Heights, 44147
ANGIOCCHI, Lois 330-908-1764 386 Woodside Dr., Sagamore Hills, 44067	BAYNE, David & Janise 440-238-2001 8900 Webster St., Strongsville, 44136
ANSELMO, Chad & Jacquelyn 216-310-6700 2608 Nottingham Dr., Parma, 44134	BECKLER, Jon & Megan 330-659-5825 5169 Black Rd., Brecksville, 44141
ARBuckle, Robert & Darlene 216-749-5328 1581 S. Cirdevue Dr., Seven Hills, 44131	BELLAR, Michael & Diane 440-885-5168 2193 Judy Dr., Parma, 44134
ARCURI, Dennis & Martha 440-237-3025 2768 Oakview Cir., Broadview Heights, 44147	BENA, Jane 440-655-6749 16157 Fox Hunt Dr., Strongsville, 44136
ARMOUR, William 440-364-2041 1417 Green Acres Dr., Parma, 44134	BENEDICTIS, Michael & Linda 440-230-9397 121 Turnberry Crossing, Broadview Heights, 44147
ASSAD, Thomas & Linda 216-447-0779 7607 Pleasant Run Dr., Seven Hills, 44131	BENNETT, George & Patty 216-905-7135 1870 Hampton Run, Broadview Heights, 44147
ATKINSON, Robert & Janet 440-582-3164 3242 Dales Ct., North Royalton, 44133	BEOHMERLE, Gary & Marlene 440-526-2226 941 E. Sprague Rd., Seven Hills, 44131
AUGUSTINE, Mark & Peg 440-717-0410 8720 Avery Rd., Broadview Heights, 44147	BERARDINELLI, Vivian 216-524-5646 272 Meadowlane Rd., Seven Hills, 44131
AUSPRUNK, Celine Unlisted 1718 Hopehaven Dr., Parma, 44134	BERNHOFER, Richard & Joann 330-668-2608 3044 Yellow Creek, Akron, 44333
BABINSKI, Thomas & Elizabeth 440-230-9557 10460 Castle Dr., North Royalton, 44133	BERNOSKY, John & Carol 440-773-5570 7504 Sanctuary Cir., Brecksville, 44141
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