

Responsible Use of Information Technologies at the Catholic Center at UGA

November 6, 2009

Introduction

This document constitutes the policy for the management of computer networks, all computers and other devices connected to those networks, and the resources made available thereby. Responsible, acceptable use always is ethical, reflects academic honesty, and shows restraint in the consumption of shared resources. The policy respects intellectual property, ownership and/or stewardship of data, system security methods, and individuals' rights to privacy and to freedom from intimidation and harassment. Catholic Center information technology resources exist to support the educational mission of the University of Georgia and to further the mission of the Catholic Center. The information technology resources must be used appropriately and in accordance with local, state and federal laws. You will be held accountable for your use of Catholic Center information technology resources.

Acceptable Use

Institutional Purposes

Catholic Center information technology resources are to be used exclusively to advance the University of Georgia's mission of education, research, and public service and to support the mission of the Catholic Center. Catholic Center registered University of Georgia faculty, staff, and students may use these resources only for purposes related to their studies, their responsibilities for providing instruction, the discharge of their duties as employees, their official business with the University, other University-sanctioned or authorized activities and for purposes of supporting activities at the Catholic Center. The use of Catholic Center information technology resources for commercial purposes including any sort of solicitation is prohibited, absent prior written permission of the appropriate Center official(s).

Impermissible Use

Computing resources may only be used for lawful purposes, and may not be used for any of the following purposes, or any other purpose that is illegal, immoral, unethical, dishonest, damaging to the reputation of the Catholic Center, inconsistent with the mission of the Center, or likely to subject the Center to liability. Impermissible uses (some of which may also constitute illegal uses) include, but are not limited to, the following:

- Harassment
- Libel or slander

- Fraud or misrepresentation
- Destruction of or damage to equipment, software, or data belonging to the Catholic Center or others
- Disruption or unauthorized monitoring of electronic communications
- Unauthorized scanning of network nodes
- Unauthorized copying or transmission of copyright-protected material
- Violation or circumvention of computer system/network security
- Unauthorized use of computer accounts, access codes (including passwords), or network identification numbers (including e-mail addresses) assigned to others
- Development or use of unapproved mailing lists
- Academic dishonesty
- Academic Honor Code violations
- Violation of software license agreements
- Violation of network usage policies and regulations
- Violation of privacy
- Posting, viewing, printing or sending obscene, pornographic, sexually explicit, or offensive material
- Posting, viewing, printing or sending material that is contrary to the mission or values of the Catholic Center
- Intentional or negligent distribution of computer viruses

Responsibilities of Users

- Network accounts, passwords, and other types of authorization are assigned to individual users and must not be shared.
- All information technology-applicable policies will be followed.
- Users have the responsibility to abide by existing regulations for the protection of sensitive institutional data.

Enforcement

The Catholic Center considers any violation of Responsible Use to be a significant offense and reserves the right to disconnect systems from the network and suspend violators' use of network resources. Illegal acts involving Catholic Center information technology resources may also subject violators to prosecution by local, state, and/or federal authorities.

Please direct questions regarding this policy to:

Catholic Center at UGA
 1344 S. Lumpkin Street
 Athens, Ga. 30605
 Phone: 706-543-2293

APPLICATION FOR INTERNET ACCESS

Catholic Center at the University of Georgia

Registered Member/
Student's Name: _____

email: _____

I have read the Responsible Use of Information Technologies at the Catholic Center at UGA, and agree to abide by the provisions stated in these guidelines. I understand that violation of these guidelines may result in loss of access to information technology resources at the Catholic Center and/or related privileges.

Registered Member/
Student's Signature: _____

Date: _____

Catholic Center Use Only

Registration verified & password issued by: _____ (staff initials)

Date password issued: _____

Date ParishSoft updated: _____