

# MINUTES- MAY 22, 2018

St. Bruno Parish Pastoral Council

The meeting took place at St. Paul, due to a St. Bruno conflict. Fr. Dan met with us at 7:30 PM

Mission Statement: St. Bruno Parish is a community of people sharing a common faith in the teachings of the Catholic tradition. We come together to worship God and to spread the Good News that Jesus gave us. Through celebrating Christian unity, we provide emotional support and practice the works of mercy.

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*May 22, 2018, at St. Paul. Meeting called by: John Hoffman, Chair*

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Present: John Hoffman, Mary Pfaff, Eileen Rudnick, Kathy Galando , Kelly Wiza, Pat Seegers, Cindy Maloney, Fr. Dan Volkert, Pastor. Guests: PC Nominees Michelle Michel and Britney Fowler, and Tim Dittman for Finance Council

Council members excused: Jennifer Harnack, Steve Paquin, Bob Leonard

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## Opening Prayer – John Hoffman

Minutes from the April 24, 2018 meeting were approved.

## Thank You Notes

Janice Carpenter – Organized the Sport's Banquet

Amy Golden – For preparing the children for their First Communion and the song they sang.

Tammy Price – For her work on the Sport's Banquet

## Eyes and Ears

A youngster who made his First Communion was concerned because his picture did not appear with those of the other children. Eileen spoke with Amy Golden and she feels confident no one was missed and would like the name of the child. Follow-up: John will get the child's name and Amy will check to see if an error was made.

A concern was expressed to the effect that the summer bible camp was cancelled because the minimum number needed did not sign up. A parishioner offered to pay the difference between the 14 who signed up and the 20 who were needed, but the camp was already cancelled and she was told it wouldn't be offered again.

John received a suggestion that the sign outside the old church be moved closer to the driveway of the parking lot so it would be more visible. Tim Dittman advised that suggestions for changes to the campus should be directed to the pastor, and if he finds some merit to the idea he would forward it to Finance for consideration.

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## Old Business

The new Committee and Ministry Booklet is completed and was distributed to council members. It will replace the "St. Bruno Parish" booklet in the packet given to new parishioners, and will also be available in the Gathering Place. It can be printed on an "as needed" basis, and is on the computer of Sue Solberg in the Parish Office. Its availability will be mentioned in the bulletin for anyone wanting a copy.

Mary Pfaff, liaison to Stewardship, mentioned some of their concerns. Mary will notify Stewardship of the result of the following discussion by the Council: It was decided that Stewardship would continue to sign up new parishioners. Eileen reviewed the information in the welcome packet and found that a number of items have not been updated since 2008. She will work with Sue Solberg in the parish office to get them updated. Sue has most of the forms on her computer that are needed. Stewardship should let her know how many packets they need and she will get them ready after the updates are completed.

Sharon Burt and Yvonne Hickey have agreed to be responsible for "Welcome Sunday" refreshments on an ongoing basis. There was also a suggestion that each month a different ministry should be present and staff a table with information on their ministry, and also help serve. This falls under Stewardship and they should discuss and organize.

Stewardship questioned who would take over running the annual turkey dinner. John Hoffman is a member of the committee and volunteered Stewardship take on that role. He will so advise Jim Brahm.

Danny's Helping Hands is no longer an active ministry. Mary will advise Stewardship.

## New Business with Fr. Dan

Due to health issues, council member Les Voltz submitted, and Fr. Dan accepted, his resignation from the Pastoral Council. Thank you Les for your service on the Council.

**Tim Dittman** distributed a copy of the 2018-2019 Budget Summary, along with a detailed explanation of the accounting method they are now using.

Ministries that want to be included in the budget need to submit a budget request form. They need to be submitted in January to be considered for the upcoming year. Eileen will contact Steve Spiegelhoff concerning some Human Concerns ministries that are not being included when budget request forms are being sent out.

The mortgage stands at \$450,000 and could be paid off by 2020. Tim stressed the importance of the Council finding a goal that will take the place of mortgage payments when the mortgage is paid. Liaisons need to discuss this with their ministries. An earlier "needs assessment" was conducted in the parish and the Council should review, study and discuss the needs identified.

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Fr. Dan announced the resignation of the school's principal, Ben Holzem. Fr. Dan immediately posted the vacancy on the archdiocese website, and has received several applications. Please pray for the recruitment and hiring of the best qualified applicant.

Because nominee Britney Fowler is council member Pat Seeger's daughter, she may be ineligible to serve on the council. The archdiocese will review and advise as to her eligibility.

Grants may be available to improve school safety. Business manager Steve Spiegelhoff is looking into the program.

The Prayer Shawl Ministry is celebrating its 10 year anniversary July 24. See the report on their accomplishments in Committee Reports under Human Concerns. Eileen would like see them get recognition during mass, along with a special blessing. Fr. Dan indicated she should discuss this with Mark Mrozek

A joint service to pray for peace will be held at St. Paul on June 6 at 6:30, to include a "word" service, music and the 2<sup>nd</sup> half to include adoration of the Blessed Sacrament.

Kelly received a packet containing information concerning ministry programs and retreat topics available through the Saint Clare Center for Catholic Life at Cardinal Stritch. It was presented to council members attending the last APC meeting. Jenny will also send Kelly the information she found on the archdiocese website when she looked into retreats. Jenny cautions that speakers get booked early, so we need to decide on a retreat date as soon as we can.

### Committee Reports

See information provided by liaisons on their assigned committees.

### Calendar

June 4 discernment cancelled as not necessary.

June 26 Pastoral Council election of officers and assignment of liaisons to ministries.

Refreshments to be served with welcome to new council members and appreciation to members leaving.

July. No PC meeting

August 28 New officers for PC assume their duties

### Closing Prayer by Fr. Dan

### Committee Reports

APC: Jenny Harnack & Cindy Maloney	By: Cindy Maloney: APC Meeting 4/30/18 <ul style="list-style-type: none"><li>• Michael Taylor spoke about Saint Clare Center for Catholic Life at Cardinal Stritch. Resource for lay ministry programs and retreat topics. Will create programs and come to us.</li><li>• Amazing Parish Program Oct 17-19 – all parishes are to attend with Pastor and 4 other members (typically Parish staff). Program costs covered by a grant. Recommend stay in Milwaukee due to long days, hotel is at parish expense.</li></ul>
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	<p>Attending team is to return to Parish Council w/ what learned. Register by June – can change team members up thru 9/30</p> <ul style="list-style-type: none"> <li>• Guidelines for use of video in church on office of worship website</li> <li>• Emergency Procedures – Catholic Mutual is getting involved to establish guidelines and will offer training to parishes in Fall/Spring</li> <li>• 175<sup>th</sup> Anniversary Celebration Nov 25, 2018 – Nov 24, 2019</li> <li>• Parish Council Congress Feb 2, 2019 to be attended by Parish Council &amp; Finance Council Chairs and one (1) trustee. Council norms will be the main topic with voting on “new norms”. Will include Keynote speaker and mini-breakout sessions for each chair.</li> <li>• Next meetings will be October 30, 2018 and April 30, 2019</li> </ul>
<p>Communications: Bob Leonard</p>	<p>Not much to report at the moment. We will be submitting a proposal to PC regarding online parish directory options but I haven’t had the time to put it together. So.....hopefully by next month.</p>
<p>Faith Formation (1<sup>st</sup> Monday - every month) Kelly Wiza</p>	
<p>Human Concerns (2<sup>nd</sup> Tuesday – every other month) Next meeting Sept. 11, 2018 Eileen Rudnick</p>	<p>Meeting held May 15, 2018. This was a very encouraging meeting. While only Tom Parulski, chair and Sharon Burt (Guatemala Mission) were present in addition to Lynn Haughner, secretary, all the ministries under Human Concerns submitted written reports; a first! On an ongoing basis in the future, those ministries are now routinely going to be invited to Human Concern meetings. Those reports are:</p> <p>Stewardship: Jim Brahm will be signing up new parishioners in Betty Igl’s absence in May</p> <p>Green Team: Nothing new to report</p> <p>Hospital Visit Ministry: Every Thursday a member of their ministry visits hospitals in Oconomowoc.</p> <p>Life’s Connection. The cost of the flowers that were distributed on Mother’s Day as a fund raiser for Life’s Connection was \$175, paid for by the Knights of Columbus. Donations were \$100 in cash, plus a check in the amount of \$500 from an anonymous donor.</p> <p>Bereavement Ministry: Circle of Life: They receive \$500 from Pagenkoff Funeral Home to cover costs in connection with the Bereavement Support Group sessions starting in June. They still do not know if there</p>

	<p>is an amount budgeted for their expenses, but when they submit bills they get paid.</p> <p>Health Ministry: Every 3<sup>rd</sup> weekend blood pressure readings are conducted. There is a team of nurses who fill in when Anna Marie Filipiak is not available.</p> <p>Prayer Shawl: The 10 year anniversary of this ministry is in July. They have crafted and distributed almost 1,000 shawls and hundreds of hats to the Salvation Army. For baptisms, blankets for infants and white shawls for children and adults, and baby booties to Life’s Connection.</p> <p>St. Ben’s Meal. Average of 6 to 8 persons needed every 4<sup>th</sup> Sunday (not in May). In Betty Igl’s absence Joe Finn is the lead person for this ongoing event. Parishioners donate cookies.</p> <p>Guatamala: Because of the continuing uncertainty with respect to our sister parish in Chahal, they will not be soliciting student sponsorships, nor will they be sending any funds or medical supplies. Money raised through the flower sale will be earmarked for missions.</p> <p>Yvonne Hickey and Sharon Burt will organize this month’s welcome weekend. There will no longer be a light buffet served after Saturday mass. Cookies will be served.</p> <p>This year’s Rice Bowl collection raised \$827.33. Those monies go to Catholic Relief services. Danny’s Helping Hands is considered a defunct ministry. No records were ever received from the prior chair of this ministry.</p> <p>Because Oconomowoc and Mukwonago have a much larger Hispanic population than we here in Dousman, the Spanish mass previously conducted here by Fr. McGlynn will once again be held at St. Jerome’s, with a different priest saying mass.</p>
<p>Prayer &amp; Worship (4<sup>th</sup> Monday – every month) Kathy Galando</p>	
<p>School (2<sup>nd</sup> Monday – every month) Les Vertz</p>	<p>Jenny:</p> <p>The May School committee meeting was an “all school meeting” in which all parents are invited to come – Ben gave a presentation about the progress that the school is making with adding/updating curriculum, adding extracurricular programs and enrollment increases.</p> <p>Ben also announced that he has accepted a position at a different school and will be leaving St. Bruno School after this year.</p> <p>Additionally, the committee had a quick meeting – Plan to review safety considerations for school pick-up/drop off</p>

	<p>Plan to enhance School supply drop off night before the next school year to highlight committees, highlight SCRIP program and try to increase parent volunteer participation</p> <p>We will create a parent survey to distribute to gather parental feedback</p> <p>Planning a school camping event – onsite – for this summer</p>
<p>Building &amp; Grounds Pat Seeger (2<sup>nd</sup> Tuesday every month) (Subcommittee) Safety and Security – Bob Leonard)</p>	<p>Safety &amp; Security Committee – Bob Leonard</p> <p>Meeting on Monday May 21 at 1200 to discuss options and implementation</p> <p>Mike Johnson a retired FBI Agent and Mike Zens a retired US Secret Service Agent have volunteered to assist with the project</p>
<p>Stewardship Mary Pfaff</p>	<p style="text-align: center;">STEWARDSHIP MEETING 5-14-18</p> <p>1. Discussion regarding New Parish Member Signup Sunday. Jim Brahm and Mark Karpfinger will cover the masses this coming weekend (5-19 &amp; 20-2018). This is coupled with welcome Sunday. Mary Pfaff is asked to approach Parish Council to ask if the Stewardship Committee should continue in this task. (3<sup>rd</sup> weekend of the month coupled with donut Sunday) Welcome packets are available but we need to know who is going to be responsible on restocking them and what they should include as Betty Igl used to take care of this task.</p> <p>2. Danny’s Helping Hands was discussed but further information was needed as to whether this program remained intact and running. Mary Pfaff was asked to bring this question up in the next parish council meeting to inquire the status of this outreach program and who is going to facilitate it, if it is continued. ( Discussion by All)</p> <ol style="list-style-type: none"> <li>1. Mary Pfaff was also asked to bring up the subject of the Turkey Dinner to the Parish Council. Who is going to head it and will it continue?</li> <li>2. Future Stewardship Meetings for 2018 were discussed: (all tentative) <ol style="list-style-type: none"> <li>a. 8-27-18 Meeting</li> <li>b. 9-8-18 Launch “Pot of Gold” Raffle</li> <li>c. 9-9-18 Parish Picnic</li> <li>d. 10-15-18 Meeting</li> <li>e. 1-14-19 Meeting</li> <li>f. 1-26-19 Chili Dinner</li> </ol> </li> </ol>

Finance Cindy Maloney	
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Meeting adjourned 8:40 pm

Next meeting: St. Paul on June 26, 2018 at 6:30 pm

Respectfully submitted,

Eileen Rudnick, Secretary

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