

MINUTES

St. Bruno Parish Pastoral Council

St. Paul Parish – St. Matthew Room

MISSION STATEMENT: St. Bruno Parish is a community of people sharing a common faith in the teachings of the Catholic tradition. We come together to worship God and to spread the Good News that Jesus gave us. Through celebrating Christian unity, we provide emotional support and practice the works of mercy.

Date | time 8/28/2018 6:30 PM -8:30 PM | *Meeting called by* John Hoffman

Council Members Present:

Excused:

Time	Item	Owner
6:30-6:35PM	Opening Prayer	Fr. Dan
6:35-6:50PM	Fr. Dan's Report	Fr. Dan

Catechists in-service last Saturday for both parishes led by Kathie Amidie (St. Anthony faith formation director)

- Catechists want her to come back again and felt they learned a lot from her. Want to promote life long faith formation
- Reoccurring theme to come out of the training was the need to take steps for continued faith formation through out all the ages of life

November 7 at 6:30 Rich Curran "Is the church still relevant" at St. Paul's

- How to prove the church is relevant
- Each generation is different and how to communicate about the church to each different generation
- Challenge for everyone to bring someone (childcare provided and social after)
- Everything that night is cancelled and is coming – all age appropriate (Suggests 8 and up)

Faith Formation Mission - March 11-12 Dan Scholtz (Cardinal Stritch Dean of program)

- Excellent Scripture presenter
 - 1st night at St Paul – Look at Pauline readings of Lent
 - 2nd Night St Bruno – Gospels and 1st readings. Interpret the readings of lent help people feel more connected and have more meaning
-

Time	Item	Owner
	<p>Parish Council Retreat – Barb Vite Sept 14 5-8pm</p> <ul style="list-style-type: none"> • Theme “Continue growing our legacy through the Eucharist to continue sharing our time, talent, and treasure.” • Lay foundation and build on foundation we create that night. • 6 months later we will revisit with her and continue to build on that • This should help build and develop what Finance council wants to build vision on what to do with funds after mortgage is paid. Need the vision • Working retreat, Fr Dan provide food, but we work at the same time (Michelle to bring dessert) 	
6:50-7:00PM	<p>Old Business</p> <ul style="list-style-type: none"> • Eyes and Ears <p>Stewardship and new parishner follow up discussion</p> <ul style="list-style-type: none"> - Stewardship to take over, looking for procedure on how to do this. - Mitch Fowler was part of Stewardship in the past and would follow up with the new sign ups and call them. This has not been continued. - Discussion about who could take this over and it was decided that John Hoffman would call the new parishners. <p>Human Concerns – Check with Betty on updated committee list of duties</p> <p>Many people like the baptismal font open. Sound system has been working great.</p> <ul style="list-style-type: none"> • Name cards worn before/after Mass. <ul style="list-style-type: none"> - All Parish Council members need to try and make a point to wear them after Mass on Sunday - Britney to follow up with office and make sure name tags are there • Turkey Dinner <ul style="list-style-type: none"> - Not going to happen this year, knights can’t do it either - Older people who were more involved have stepped back - It was suggested that we ask people to donate money in place of the event? Pot of Gold? 	John

Time	Item	Owner
7:00-7:30PM	New Business	John
	<ol style="list-style-type: none"> 1. Parish Council Mini Retreat 9-14-2018 (See above in Fr. Dan's report) 2. Master calendar for the PC Year with the following items to be included: <ul style="list-style-type: none"> - Each month different ministry to join meeting for an update - Agenda planning meeting - Parish Council Meeting - Who is doing opening prayer • St Paul would like more common meeting nights...quarterly, Do we want to do that? <ul style="list-style-type: none"> - Eileen didn't feel there was much follow through with things that were mentioned that meeting. - Steve – Communications committee should take notes and take care of the follow through <p>ONE COMMON MEETING NIGHT DECIDED FOR JANUARY 15TH</p> <p>Make sure each committee is aware of the meeting (even small committees)</p>	Fr. Dan John
	<ol style="list-style-type: none"> 3. Review of duties of the liaison <ul style="list-style-type: none"> - Take back Common meeting night to committee - Liaison does not mean you are the secretary - Stewardship committee notes need to go to Jan Lanparski - All notes go to Jan - Bullet point notes go to Britney each month 4. Council vacancies the following names were offered as suggestions: <ul style="list-style-type: none"> - Warren Mundschau (Steve Paquin will contact) - Tony Suffon - Karen Marcus said no - John Ramage 5. Video Training Suggested in the Parish Council Manuals Suggested in council manual and can be found on the arch 	
7:30-7:40PM	Approval of Minutes – June 2018	Britney/All
	<ul style="list-style-type: none"> • No changes • Minutes approved 	
	Thank you Cards	John

Time	Item	Owner
	<ul style="list-style-type: none"> Wayne, Katie and Aimee all for their work with the Golf Outing 	
7:40-8:15PM	Committee Reports <ul style="list-style-type: none"> Kathy new ambassador for Relevant Radio hand out for things at mass to promote in the gathering space Placing a spot in bulletin was suggested Parish picnic Sept 9 after Mass Registration for Women of Christ Conference opened today (November 3) – Scott Hahn to present Eileen will talk to Amy Golden about promoting at church and possibly putting together a carpool. Michelle asked how to submit item ideas for the Budget? John said for all the committees to just come up with a list to start. Mary Pfaff asked where things were at about coordinating a new Parish Directory? Stewardship put on hold at this time. Pick a Date for Commissioning for Parish Council – John to Check with Fr. Dan, pictures taken for the website of each member Steve Paquin suggested that Parish Council have a small section of the gathering space for someone from PC to occupy after mass. It would be an informal space but a spot that people would know they could find a PC member if they had any comments or concerns. The committee liked the idea but no location was decided upon. 	All
8:15-8:25PM	Calendar of Events <ul style="list-style-type: none"> Commissioning Parish council picnic 	John
8:25-8:30PM	Closing Prayer	John

Committee Reports

Committee:	Report:
APC: Cindy Maloney and Eileen Rudnick	<ul style="list-style-type: none"> •
Communications: John Hoffman	<ul style="list-style-type: none"> •
Faith Formation (1 st Monday - every month) Eileen Rudnick	<ul style="list-style-type: none"> •
Human Concerns (2 nd Tuesday – every other month) Michelle Michel	<ul style="list-style-type: none"> • Have not met since May 11 (Per Eileen previous liaison) • The Human Concerns Committee is set to meet on September 11th (Per Michelle new liaison).
Prayer & Worship (4 th Monday – every month) Kathy Galando	<ul style="list-style-type: none"> • Do like the baptismal font open • Speaker • Carol Munchaw did the banners hanging in the new church • Ministry sign up • Ringing bell before mass • Outdoor mass GREAT feedback • Remembrance Mass blending with St Paul
School (2 nd Monday – every month) Britney Fowler	<p>Michelle Vandenhouten – Men who Cook update</p> <ul style="list-style-type: none"> • Need more current family participation and to form committee • Looking at online Bidding – Need funding for the bidding system \$1,100 before Sept (\$1,500 after Sept 1) <p>Overview of School Committee Functions and looking into the bilaws</p> <p>Promote different school committees at the parent night not the back to school night</p> <ul style="list-style-type: none"> • New Family Mentorship and Community Building (Kelly, Rachel, Jenny) <p>Principal’s Notes</p> <ul style="list-style-type: none"> • Hiring teaching staff hiring completed (Except for one or two more for after school care) • Partnership with Children’s Hospital Healthykidslearnmore.com (teachers to fit into education) • Special needs intervention psychologist to help guide and speak to staff and incorporation • Mary applied for a State grant for School safety dollars. It is about \$10,000 that school might get and need to start thinking about ways to spend this. I believe this is spent on making the building more secure and there are options to choose from.

	<p>Parental Safety Concern</p> <ul style="list-style-type: none"> • Major concern is a fence or more supervision at recess • Academic Testing System/Academic Achievement <p>Golf Outing</p> <ul style="list-style-type: none"> • Golfing attendance up, raffle higher, auction higher <p>Script</p> <ul style="list-style-type: none"> • Moving forward and trying to become more technologically savvy • Hopefully sales after school <p>Teacher needs to be present at School Committee and Home and School</p>
<p>Building & Grounds (2nd Tuesday every month) Pat Seegers</p>	<ul style="list-style-type: none"> • 7 people volunteered for the late summer pruning. • Lauber Tree Service took the tree on the west side of the rectory is down. • School mansard roof replacement on the Ottawa Ave side will begin soon. Nations Roof has the rim in place and the prep work is done. Steel is scheduled for delivery the week of the 20th and the installation will happen the week of the 27th. • The school security system will hopefully be in place soon and the door replacement on the Ottawa Ave School entrance. • A school family has done the fine tuning of weeding and applying of mulch on the Ottawa Ave side of our campus. Kurt will get their name so they can be thanked. • Paul and Mike can we get another weed spraying done before school starts, weather permitting. You have done an outstanding job of keeping them under control.
<p>Stewardship John Hoffman</p>	<ul style="list-style-type: none"> • Take over New parishner sign up (part of eyes and ears) • Is there a structure in place for the follow up? • Stewardship to take over (St Pauls the trustees to take over)
<p>Finance Cindy Maloney and Kelly Wiza</p>	<p><u>Review of 2017-2018 Financials –</u></p> <ol style="list-style-type: none"> 1. Balance Sheet reconciled 2. Financials include everything with the exception of the school choice audit 3. Wish Board \$ has increased, moved to restricted asset account 4. Discussion on switching some of the bank accounts to interest bearing accounts 5. July Financial Statements were not ready for review at the time of the August meeting <p><u>Current Parish Capital Expenditures –</u></p> <ol style="list-style-type: none"> 1. Gym floor - need proposals from Curt – estimate around \$35,000 2. Projection Screen Valance – Need quote 3. Mansard roof – the panels will be in next week 4. Alter floor Refinishing - \$7,000, Finance Council needs a formal recommendation and 2 bids from Buildings & Grounds 5. Gathering Space – need bids from B&G

- | | |
|--|--|
| | <ol style="list-style-type: none">6. Security System – Not installed yet. The principal has completed grant paperwork with the State for funds. Need an electrician for power drops for cameras, etc.7. Door Hardware – parts ordered and will be installed next week |
|--|--|

New At-Large Member – Forward suggestions for new member to Fr. Dan.