

MINUTES

St. Bruno Parish Pastoral Council

MISSION STATEMENT: St. Bruno Parish is a community of people sharing a common faith in the teachings of the Catholic tradition. We come together to worship God and to spread the Good News that Jesus gave us. Through celebrating Christian unity, we provide emotional support and practice the works of mercy.

Date | time 5/23/2017 7:00 PM -9:00 PM | *Meeting called by* Scott Vandenhouten

Council Members Present: Louise Diodato, Eileen Rudnick, Mary Pfaf, Joe Kuenzli, John Hoffman, Jennifer Harnack, Bob Leonard, Scott Vandenhouten, Pat Seegers

Guest: Kathy Galando

Excused: Steve Paquin, Les Vertz

Time	Item	Owner
7:00-7:05PM	Opening Prayer/Song	Louise Diodato
7:05-7:15PM	Introduction of any guests, considering discernment. Scott provided explanation of the role of pastoral council members to Kathy. <ul style="list-style-type: none">• Kathy Galando• Other interested Nominees (not present) include: Cindy Maloney, Jill Rood, Cindy Brihm, potentially	Scott Vandenhouten
7:15-7:20PM	Approval of April Minutes <ul style="list-style-type: none">• Minutes were approved by the council without additions or corrections	All
7:20-7:25PM	Thank You Notes Amy Golden and Faith Formation – First communion coordination	All
7:25-7:40PM	Old Business <ol style="list-style-type: none">1. Eyes and Ears<ol style="list-style-type: none">a. Feedback on contemporary music. – negativeb. Parishioners are enjoying Father Dan’s homiliesc. Some parishioners miss the “greet your neighbor” portion of the beginning of mass (which was removed partially due to complaints against it).2. Stewardship theme for upcoming cycle. – promoting formation of young adults, faith formation, increasing foot print of the parish within the community3. Parish History Book.<ol style="list-style-type: none">a. Matthew Kelly book was contributed via funds from	All

Time	Item	Owner
	<p>faith formation for a very small fee each, which is why they were provided as a gift for each parish family.</p> <p>b. There have been 160 orders from parish families for purchase of the history book. (250 will be printed).</p> <p>4. Vacation Bible Camp is cancelled for this summer.</p>	
7:40-8:30PM	New Business	[Owner]
	<ol style="list-style-type: none"> 1. Budget Presentation – Tim Dittman, Finance Council, Chair <ol style="list-style-type: none"> a. Parish budget completes at a \$657 gain b. Budget is being prepared with caution due to the unknown success of the upcoming stewardship appeal c. Increased enrollment for school is positive for financial outlook of the school. 2. Safety and Security Update – Bob Leonard <ol style="list-style-type: none"> a. Bob requested feedback from the council regarding perception of the need for security plan. b. Council is in favor c. Bob proposes formation of a safety and security committee – Scott proposes this becomes a subcommittee of Building and Grounds. d. Pat suggested that it should be advertised in the bulletin to gather additional interested participants from the parish. 	
8:30-8:45PM	Committee Reports	All
	<ul style="list-style-type: none"> • Auction Committee should post a formal thank you and auction total in the bulletin to inform the parish 	
8:45-8:55PM	Calendar of Events	Scott Vandenhouten
	<ul style="list-style-type: none"> • May 28 – Feast of the Ascension <ul style="list-style-type: none"> - Catholic Memorial Graduation • May 28 – June 10 – Veneration of the traveling icon of Our Mother of Perpetual Help - Redemptorist Retreat Center, 8:00am – 9:00pm • June 2 – 8th grade graduation • June 3 – Color run fundraiser for St. Bruno School • June 6 - Grief Support Group, Tues 6:30 - 8:30 p.m. through 7/25 • June 7 – July 12 (Wednesdays) – Yoga and Prayer • June 17 – 9 - 11 Women’s Art & Prayer Event at St. Paul’s • June 17/18 – Meet and greet potluck with Father Dan after masses 	

Time	Item	Owner
	<ul style="list-style-type: none"> • June 25 – 10:30 – Outdoor Mass at Old St. Bruno Church • July 28 – 30 – Dousman Derby Days • Aug. 12 - St. Bruno Annual Golf Outing • Oct. 1 - St. Bruno Annual Turkey Dinner! 	
8:55-9:00PM	Closing Prayer	Father Dan

Committee Reports

Committee:	Report:
APC: Jenny Harnack & Scott Vandenhouten	No meeting
Communications: Bob Leonard	
Faith Formation (1 st Monday - every month)	No May meeting.
Human Concerns (2 nd Tuesday – every other month) Eileen Rudnick	<p>Reports by: Lifeline, Guatemalan and Hispanic ministries, as well as other HC issues</p> <p>Lifeline: Further discussion on coordinating pro-life activities with St. Paul. SP celebrates in Jan. because of Roe v Wade. St. Bruno in October, the US Council of Catholic Bishops’ decreed “Respect Life” month, which encompasses more than the abortion issue alone, and they feel the more appropriate month.</p> <p>Guatemalan: Still have 10 students needing sponsors; sent quarterly \$550 payment to St. Augustine and \$3000 for medicines, with clinic doctors to provide list of medicines purchased for SB finance committee records; Flower sales approximately same as last year. Numbers to follow.</p> <p>Hispanic: Now having mass every Sunday evening.</p> <p>HC requesting clarification on the subject of fund raisers, such as was done with requesting donations for the Mother’s Day flowers. What formalities apply?</p> <p>HC ministries are being asked (by letter) to submit at least a bi-monthly report of activities or services provided. Are Danny’s Helping Hands parish volunteers being matched with parties requesting help (not monetary). Should requests go to the office for forwarding? Who determines if help needed is a Danny’s issue or St. Vincent de Paul?</p> <p>HC minutes are up-to-date and filed on website</p> <p>Should Communication & Technology update the parish</p>

	<p>“Organizational Chart” for distribution to new members? If not, who should? Betty Igl and Sue Solberg will work on updating the booklet Contact Information for Ministries, which was drafted in 2015 but not finalized,</p> <p>HC would like to know what amount their donated basket realized at the Men Who Cook auction. Would a monetary donation be better in the future?</p> <p>Next meeting: 9-12-17</p>	
<p>Prayer & Worship (4th Monday – every month)</p>	<ul style="list-style-type: none"> • No meeting this month 	
<p>School (2nd Monday – every month) Jenny Harnack, Les Vertz</p>	<ul style="list-style-type: none"> • Projecting total enrollment of 105 students, up approx 25 from last year. School Choice will bring in 16 students. • Plans for purchasing Lenovo laptops thru Rescue Dog Co, 1:1 student, are in place. Students will pay a stipend annually x 3-4 years after which time they will own laptop. Lenovo laptop was chosen over Google Chrome b/c of increased Firewall protection. • Mr. Holzem is planning to hire a PT Spanish teacher to teach at St. Bruno’s for 2 half days weekly. • Camp Out on campus scheduled at St. Bruno’s for weekend of Derby Days, July 29th Sat PM starting just before 4Pm Mass. Families are invited to camp overnight or do “glamping” in their camper. • Outdoor Classroom approved. The door to door contact with the neighbors was all positive • Letters of intent sent out to the teachers • Next year 7th and 8th grade will merge and Eddie Phillips will be the teacher • Teacher from St. Paul noted they hope to see Fr. Dan more present in the schools during the day, interacting with the children. • Need increased involvement from volunteers • Need way to enforce volunteer involvement 	
<p>Building & Grounds Pat Seegers</p>	<ul style="list-style-type: none"> • Paul K reviewed the activity of the new bluebird houses that were installed on the edge of the wetlands. Bluebirds and chickadee have made nests. This will be shared with the school children. • June 10th is the end of the school year and after that Super Sealers can begin the crack sealing, resealing and re stripping of all asphalt surfaces on the St. Bruno campus. Steve S will coordinate those dates with Super Sealers. Playground mulch for the playground needs to been ordered and spread before or after the sealing begins.. Recommend before. • Thank you Doug Becker for refinishing the black metal benches. They look great. • Outdoor classroom update from Pat. Weather has been to wet to get started. • B & G recommended a specific brand of shingle to be used and has requested an actual color sample on the siding being used for final approval. • • Doug has offered to refinish the chapel door facing Ottawa Ave. Must research what can be used on that fiberglass door first. Mary will find that information. 	

	<ul style="list-style-type: none"> • We walked around the grounds to look at what areas will be sprayed for weeds by Paul and Mike. Paul and Mike had done all the parking lot islands and the circle island plantings. The tour revealed several things that need to be fixed also • An extension on the downspout on the church near the door close to the choir. Mike will take care of this. • Unpainted under hangs at the school and former church entrances • Dirt washed out on the west rectory side and a need for new plantings. • Recommend extra dirt from the installation of the concrete slab for the outdoor classroom be placed in that area. Kurt would you oversee that. • The rectory door on the west side is a mess. It will get a new steel door with a window at the top and storm door with just glass, no screen. Pat will handle this. • Near the entrances of the kitchen in the corner are several rusted grills and assorted parts. Paul and Mike will dispose of them. • Spraying of the weeds will be handled by Paul and Mike. Weather permitting, it will be done after 4:00. School kids will have left the campus. They will not be spraying the weeds coming up under the picnic tables in the school garden area. • That area is to be maintained by the school garden group. • There are two outdoor light fixtures that need to be fixed and or replaced. They are spots on the building. One is on the family room (right) in the front of church and one is in front of the Chapel (west) Kurt and Jim would you do this. • Painting of the interior of St. Bruno will not be in this fiscal year. • Solar lighting has been purchased to light the Blessed Virgin statue, Mary will test it. It is a donation and if it does not work, It will go back to the donor. (Mary)
Stewardship John Hoffman	<ul style="list-style-type: none"> •
Finance Louise Diodato	<ul style="list-style-type: none"> • Adjustments were made, according to Arch norms, to some of the staff's salaries. • Currently there are \$434,821 in the Endowment Fund. • Cemetery Association: Net cash assets are \$114,936, of which \$53,515 is set aside for Perpetual Care. Perpetual Care is mandated by state law to be in a separate account. • No red flags are currently on the horizon. • Those nominated for Pastoral Council have been sent letters so informing them, and are being contacted by PC members as to a yea or nay response. • Old gym floor needs constant maintenance, but is not dangerous. Pull-down tables for school lunches on the other hand are a different matter, and are hazardous to use. Estimated cost to replace is \$12-15K. >> No action. • Bathroom partitions are old and rusting and need replacement. Estimated cost to do so is circa \$2-3K >> No action. • The issue of a handrail at the sanctuary steps was brought up again. Pat Seegers of B&G will seek quotes to install; cost should be minimal. • 105 students are expected for the 2017-18 school year. Income will come from regular tuition, KM tuition and School Choice funding. These increased tuition sources is expected to lower the parish dollar deficiency makeup for the current school year from a projected 40% to 32.6% in the next school year.

	<ul style="list-style-type: none">• This increased student enrollment may require the hiring of one FT teacher and one PT teacher assistant. These proposals are still in flux.• After the budget process was completed, there was a projected surplus of \$22,000. If this holds true, FC will recommend applying this amount to mortgage reduction.• Thoughts are that the parish should organize a Personnel Committee, whose purpose would be to sift potential information and make recommendations as to hires and fires.
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June Meeting – Potluck – June 19, 2017 at 6:30pm – St. Bruno Parish Patio